# Southern Wisconsin Area 75 Assembly Actions

**Amended 10/09/2026**

**Chapter One: Area 75 Elected Officers....4**
A. Chairperson....4
B. Alternate Chairperson....7
C. Delegate....9
D. Alternate Delegate....11
E. Secretary....12
Registrar....12
F. Alternate Secretary....15
G. Treasurer....16
H. Alternate Treasurer....20
**Chapter Two: Area 75 Service Committees....21**
A. Agenda Planning....22
B. Archives and Non Rotating Position of Archivist....26
C. Bridging The Gap (BTG)....28
D. Cooperation with the Professional Community (CPC)....29
E. Corrections....29
F. Finance....33
G. Grapevine....62
H. Literature....63
I. Public Information (PI)....64
J. Accessibilities....69
K. Treatment....70
L. Technology....71
**Chapter Three: Conferences & Workshops....71**
A. Area 75 Spring & Fall Conferences/Conference Advisory Committee (CAC)....71
B. WICYPAA / ICYPAA....78
C. East Central Regional Conference....78
D. Bridging the Gap Workshop....79
E. Area 75 / Area 74 Unity Conference....79
F. International Conference....79
**Chapter Four: Area 75 Composition / Districts and Other Service Positions....79**
A. Area 75 Composition / Districts....79
B. District Committee Members (DCM's)....80
C. Group Service Representatives (GSR's)....81
D. Other Service Positions....82
E. Area Map....83
**Chapter Five: Area 75 Business Practices....84**
A. Area 75 Meeting Policies & Procedures....84
B. Area 75 Elections....98
C. Area 75 Newsletters DISCONTINUED 2001/03/04....100
D. Area 75 Central / Intergroup Offices....102

B. World Services, Inc. in New York, New York..... 103
C. A. A. Grapevine, Inc. in New York, New York..... 104

## Chapter One: Area 75 Elected Officers

### A. Chairperson

Minutes 4.0
2010/04/11
Rescind 1992/03/22 Assembly Action that reads: “To read the minutes of the working part of the assemblies/meetings and not to read the Committee Reports. Adopt the following procedure for Approval of Area 75 minutes:
Prior to the assembly meetings, the Area Secretary distributes Area 75 Assembly Minutes to the area committee and others who request to receive the minutes. In addition, copies of the minutes are available at the assembly where they can be reviewed prior to approval. The Area Chair will ask if there are any additions or corrections as printed. If corrections or additions are needed, the Secretary will note the corrections. The Chair will then ask for a motion to approve the minutes as printed or as corrected. A simple majority vote is necessary to approve the minutes. Corrected minutes will be posted on the Area Website and sent to the Area 75 Archives within 30 days of the assembly meeting

Proposal Procedures
2010/04/11
Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Pre-conference Assembly or the Fall service assembly. Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

Check Authorization
2006/09/24
That Area 75 checks require one signature, with the following officers having authorization to sign checks: Treasurer, Secretary and Chairperson. In order to facilitate accountability on checks that are written, all checks require signed approval by one of the non-issuing authorized signers. (If treasurer is signing check then secretary or chairperson would have to approve) A response to an electronic mail request for approval would be considered a signed approval.

Standing Committee Resume
2004/09/12 That Area 75 begins to use a new type Standing Committee selection process based on the completed resume forms submitted by interested Area 75 members no later than December 1st of the election year. The selection process will still be at the discretion of the newly elected Area 75 chairperson.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Agenda Planning Meeting
1997/09/14 Pre-Conference Assembly Meeting
Elimination of Area 75 District Committee Members' sharing sessions [during the morning of the Agenda Planning Meeting] and replace it with things that will attract the Group Service Representatives…..(with the agenda at the discretion of the Area Chairperson).

Absenteeism 2.0
1997/03/23
That any elected officer of Area 75 who misses two meetings of Area 75, without prior knowledge and approval of the Area Chair, will be considered as resigning. After missing the second meeting, without the prior knowledge and approval of the Area Chair, the Area Chair will notify the officer of the acceptance of their resignation. In the event the resigning officer is a Primary Officer the Alternate Officer automatically becomes the Primary Officer for the remainder of the current rotation and will be notified of such by the Area Chair. The Area Chair will then appoint a replacement Alternate Officer. At the next Area Meeting, the Chair will inform the Area of the changes and ask for their sustaining vote for the new Alternate Officer from all members present who are eligible to vote. In this case only a simple majority of those present and eligible to vote is needed to sustain the appointment. If no sustaining vote is given, the Chair will appoint another member and again ask for a sustaining vote. In the event the resigning officer is an Alternate Officer, the Area Chair will appoint another member to fill the remainder of the current rotation and ask the Area for a sustaining vote using the same method as for a resigning Primary Officer.

Signer / interpreter
1996/09/15
*That the Area 75 Chairperson provide a signer/interpreter for the hearing impaired at Area 75 Agenda Planning and/or Pre-Conference Assembly meetings, when requested by Area 75 District Committee Member's with a 30-day advance notice prior to the said meeting.

Chair Financial Report
1995/Spring
At the close of the fiscal year, each committee chairperson reports on the funds their committee spent, with the report being as detailed as possible.

Absenteeism 1.0
1995/Fall
Area 75 Chairperson to appoint persons to vacated Area 75 service positions (Alternate Secretary, Alternate Chairperson, Alternate Treasurer) with the approval of Area Officers.

Reports
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Chair Expenses 3.0
1986/11/17 Fall Conference Assembly Meeting
Expenses: by Scott J. - incoming Southern Wisconsin Chairman
Form to be filled out by requesting party and submitted to the Area Treasurer.

Officers Lodging
1983/08/28 Pre-Conference Assembly Meeting
Area Officers (Chair., Sect., Treas.) to have registration and one night's lodging paid at Conference
DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Chair Expenses 2.0
1978/04/09 Pre-Conference Committee Meeting
Area Chairman: Establish an expense account for Area Chairman. Suggested: A record of expenses is submitted.

Appointment of Standing Committee
1976/09/12 Pre-Conference Assembly.
People eligible are past and present Group Service Representatives and District Committee Members.

Area Chair
1976/09/12 Pre-Conference Assembly.
Service Manual consulted to determine who presides at Area Committee Meetings: Chairman of District Committee persons acts as Chair of Assembly. An Assembly is any

(7) meeting composed of Group Service Representatives and District Committee Members for the purpose of holding an election.

Safety Deposit Box
1976/09/12 Pre-Conference Assembly
3. Motion: Have two signatures for withdrawal of literature from safety deposit box with access to records by any two of the following: The current Chairman, Treasurer, Secretary.
Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**B. Alternate Chairperson**

Handbook Secondary Committee
2026/09/27; Madison, Wisconsin, Pre-conference Assembly; Non-Emergency Business
Area 75 will create an Area Handbook Secondary Committee to ensure that information in the Area 75 Handbook remains current and accessible. The committee will participate in a periodic handbook review during every rotation, including (but not limited to): ensuring handbook areas affected by assembly actions are updated; maintaining resource links to access further reference materials; and including additions and updates to the handbook as Area 75 experiences new service-related changes. The committee will report to the Area during the Pre-Conference Assembly, highlighting any changes and sharing any plans for review or revisions.

The Handbook Secondary Committee will be chaired by the Area 75 Alternate Chair, who is currently the officer designated per Assembly Action for the updates and availability of the Area Handbook. The committee will provide support to the Alt Chair and to Area 75, addressing any handbook questions or concerns that may arise during the rotation.

Ideally, the committee should include volunteer members who represent service experience in such areas as standing committee chairs, area officers, past delegates and district leadership. All other duties related to the handbook, as currently outlined, would continue to fall within the role of the Area Alt Chair.

Assembly Action Update Reimbursement - Pre-Conference
09/15/24
The Alt. Chair shall be reimbursed for Conference approved Meals.

Alt. Chairs
2018/09/16
That the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to remove the stipulation that the Alternate Chairperson, Alternate Secretary and Alternate Treasurer positions will only be reimbursed for one night's lodging at Area 75 Conferences *if travel distance one way is greater than 100 miles*.

Assembly Actions Update 3.0
2012/10/21
That effective with the Panel 63 rotation beginning in January 2013 a copy of the Area 75 Assembly Actions and the Area 75 Handbook be given to all incoming officers and standing committee chairs, on their request to the Alternate Chair, at the beginning of their term and will be distributed at the turnover meeting normally held in December prior to the start of the rotation. In addition a copy of the Area 75 Assembly Actions and the Area 75 Handbook will be given to each District Committee Member (DCM), if requested, at the Winter Service Assembly in January 2013 The Alternate Chair will maintain a list of persons/positions who have requested a hard copy. In future years if a binder is not passed to the next person in the rotation one may be requested from the Area 75 Alternate Chair.

Assembly Actions Update 2.0
2012/10/21
Once updates to Area 75 Assembly Actions or the Area 75 Handbook are approved they are to be posted to the area web site no later than 45 days following the assembly when adopted. Hard copies of the changed or added pages will be available to area committee members (area officers, area standing committee chairs and district committee members (DCM's)) who possess binders at the next scheduled area assembly that occurs at least 45 days following the assembly when adopted. The Alternate Chair will also furnish editable copies of the Area 75 Assembly Action and Area 75 Handbook to the Area Chair and the Area Secretary for backup purposes. This change will take place effective with the panel 63 rotation beginning January 2013. If adopted this proposal will also update the duties of the Area 75 Alternate Chair in the Area 75 Handbook.

Dark Districts
2010/10/17
In an effort to promote maximum participation and foster unity among the districts and groups in Area 75, the Alternate Area Chairperson, in cooperation with the area Officers and Standing Committee Chairpersons, will be responsible for outreach to and communication with all districts throughout each two-year rotation.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Alt Chairs' Expenses
1998/09/13
Area 75 pay the expenses for Alternate Chairperson, Alternate Secretary and Alternate Treasurer. That these #reimbursements be for expenses incurred while attending Area 75 Conferences: 1) one night's lodging if the distance is #greater than 100 miles ; 2) travel expenses/mileage, 3) registration. That these reimbursements be for expenses incurred

#while attending Agenda Planning Meetings and Pre-Conference Assemblies: 1) travel expenses/mileage.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Assembly Actions Update 1.0
1992/03/22
Area 75 Alternate Chairperson will keep the Procedures Manual (Assembly Actions) updated.

Alternate Elections
1991/03/24
Motion passed to elect alternate officers in separate elections, rather than runner-up taking the alternate role.

**C. Delegate**

Delegate Expenses for GSO
2010/10/17
Area 75 contributes to GSO an amount as close as possible to the actual cost of the Delegate's annual expenses for the General Service Conference. When the Finance Committee reviews the Area 75 annual budget, a recommendation will be made by the Finance Committee for this expense as a separate budget line item. That recommendation will take effect for that calendar year only upon budget approval by the Area 75 Assembly.

Delegate Budget 6.0
2009/09/27
Increase Delegates budget for $500 for travel and mileage to additional unanticipated events through the balance of the year.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of

each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Delegate Budget 5.0
1995/Spring
The Area 75 Delegate's expenses be documented into the Area 75 Treasurer.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Delegate Election
1988/08/21
Voted to elect the Delegate from the entire Area each election as the Service Manual suggests, rather than alternating between Milwaukee and the rest of the Area. Effective fall of 1988.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Past Delegate and Trustee 2.0
1981/09/13 Pre-Conference Assembly
Right to vote: Past Delegate and Past Trustees - Service Manual: They have a "voice" but no voting power.

Delegates Report
1980/05/03 Assembly Meeting
Recommended: One hour at the Spring Conference for Delegate's report.

Delegate Budget 4.0
1978/04/09Pre-Conference Committee Meeting
Change the Delegates allowance from $500 to $700. Carried.

Past Delegate and Trustee 1.0
1977/04/03 Spring Conference, Madison
Past Delegate - voting powers: Has no voting powers. They act in advisory capacity only.

Delegate Budget 3.0
1975/04/12 Assembly Meeting
Raise Delegates expense allowance from $350 to $500.

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

Delegate Budget 2.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
Motion: Conference, pay Delegate's expenses incurred while performing services.
Motion carried.

Delegate Budget 1.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin. Motion: Pay Delegate's expenses in addition to New York Conference. Carried.

Delegate Voting
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
Motion: Delegate to have one vote at Area Committee Meetings. Carried.

Delegate Budget
1965/05/15
Spring Conference, Manitowoc, Wisconsin
Motion: $6.00 contribution at each Fall Conference to cover Delegates expenses to replace $12.00 contribution made every two years. Carried.

**D. Alternate Delegate**

Alt. Delegate expenses for Delegates' Past and Present
2002/09/15
That the current Alternate Delegate's expenses be covered for the Delegates/Past Delegates Conference. The covered expenses are lodging, travel, meals and registration

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Reports 3.0
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.

Literature Chair
1994/09/25
Formation of Area 75 Literature Committee with the Alternate Delegate to serve as Chair.

Alternate Elections
1991/03/24
Motion passed to elect alternate officers in separate elections, rather than runner-up taking the alternate role.

Alt Delegate Voting
1990/09/09
Motion passed to have the Alternate Delegate be a voting member of Area 75 per the Service Manual.

**E. Secretary**

Minutes 4.0
2010/04/11
Rescind 1992/03/22 Assembly Action that reads: "To read the minutes of the working part of the assemblies/meetings and not to read the Committee Reports. Adopt the following procedure for Approval of Area 75 minutes:
Prior to the assembly meetings, the Area Secretary distributes Area 75 Assembly Minutes to the area committee and others who request to receive the minutes. In addition, copies of the minutes are available at the assembly where they can be reviewed prior to approval. The Area Chair will ask if there are any additions or corrections as printed. If corrections or additions are needed, the Secretary will note the corrections. The Chair will then ask for a motion to approve the minutes as printed or as corrected. A simple majority vote is necessary to approve the minutes. Corrected minutes will be posted on the Area Website and sent to the Area 75 Archives within 30 days of the assembly meeting.

Check Authorization
2006/09/24
That Area 75 checks require one signature, with the following officers having authorization to sign checks: Treasurer, Secretary and Chairperson. In order to facilitate accountability on checks that are written, all checks require signed approval by one of the non-issuing authorized signers. (If treasurer is signing check then secretary or chairperson would have to approve) A response to an electronic mail request for approval would be considered a signed approval.

**Registrar**

Registrar

2018/09/16
That an annual stand-alone budget be created for the Area 75 Registrar position to include reimbursement equivalent to Area 75 Alternate Officer positions, and; that the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to include a section regarding covered expenses for the Registrar.

2006/04/09
That Area 75 creates the appointed service position of Registrar. The purpose of the Registrar position is to maintain an accurate database of the groups and roster of the trusted servants in Area 75, and communicate any changes to the General Service Office. The roster includes all Area officers, DCMs, Area Standing Committee Chairpersons, Conference Chairpersons, Past Delegates, Trustees, Intergroups/Central Offices/answering services, and the current Area 74 Delegate.

The Registrar will be appointed by the Area Chairperson (as are the Standing Committee chairs), and will serve as a member of the Secretary's Committee.

The duties of the position will include, but not be limited to: Maintain Area database records, Maintain the Area roster, Enter changes in the GSO database, Distribute group change forms and new group information forms, Verify assigned districts for new groups and provide new group info to the appropriate DCMs, Produce and distribute the Area map, Cooperate with the Area Secretary and Alternate Secretary in their duties.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.
Ballots
1992/09/13
To accept a pre-printed ballot form to help speed up Area elections.

Reports 3.0
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.
Minutes 3.0
1992/03/22

To read the minutes of the working part of the assemblies/meetings and not to read the Committee Reports. (Superceded 2010/04/11)

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.

Voting Cards
1987/03/29
Adopted use of colored cards to be given out to eligible voters at registration table at Pre Conference Assemblies at which elections will be held.

Minutes 2.5
1987/11/15
All Area minutes mailed within 30 days after meeting.

Conference registration
1986/12/07 DCM and Standing Committee Meeting (Agenda Planning Meeting) New DCM's: Registering with Conference Secretary will help to facilitate Secretary's work.

Minutes
1986/12/07 DCM and Standing Committee Meeting
Incoming Area Chairman's Report (Scott J.): Minutes of Assembly Meetings should be sent to Central Office in Milwaukee and GSO for their respective archives records.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports.

Officers Lodging
1983/08/28 Pre-Conference Assembly Meeting
Area Officers (Chair., Sect., Treas.) to have registration and one night's lodging paid at Conference

Safety Deposit Box
1976/09/12 Pre-Conference Assembly
3. Motion: Have two signatures for withdrawal of literature from safety deposit box with access to records by any two of the following: The current Chairman, Treasurer, Secretary.

Minutes 2.0
1976/09/12 Pre-Conference Assembly
1. Secretary to have a maximum of 30 days to prepare minutes.
3. Motion: Have two signatures for withdrawal of literature from safety deposit box with access to records by any two of the following: The current Chairman, Treasurer, Secretary.

Minutes 1.0
1975/04/12 Assembly Meeting
1. Requested: Tape-record business meeting to facilitate Secretary's job. Unanimously approved,
but use of last names be omitted when transcribing the minutes. This policy to be adhered to for all publications - "Between Us" and other meetings.
2. Use of last names at Assembly Meetings: Use of last names at Assembly Meetings approved for better identification of one person to others present.

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**F. Alternate Secretary**

Assembly Action Update Reimbursement - Pre-Conference

09/15/24
The Alt. Chair shall be reimbursed for Conference approved Meals.

Alt. Chairs
2018/09/16
That the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to remove the stipulation that the Alternate Chairperson, Alternate Secretary and Alternate Treasurer positions will only be reimbursed for one night's lodging at Area 75 Conferences *if travel distance one way is greater than 100 miles*.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Alt Chairs' Expenses
1998/09/13
Area 75 pay the expenses for Alternate Chairperson, Alternate Secretary and Alternate Treasurer. That these #reimbursements be for expenses incurred while attending Area 75 Conferences: 1) one night's lodging if the distance is #greater than 100 miles ; 2) travel expenses/mileage, 3) registration. That these reimbursements be for expenses incurred #while attending Agenda Planning Meetings and Pre-Conference Assemblies: 1) travel expenses/mileage.
Budget 2.0
1998/09/13

Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Ballots
1992/09/13
To accept a pre-printed ballot form to help speed up Area elections.

Reports 3.0
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Alternate Elections
1991/03/24
Motion passed to elect alternate officers in separate elections, rather than runner-up taking the alternate role.

Voting Cards
1987/03/29
Adopted use of colored cards to be given out to eligible voters at registration table at Pre Conference Assemblies at which elections will be held.

**G. Treasurer**

Deadline for requesting reimbursement
2016/04/10; Madison, Wisconsin, Pre-Conference Assembly; non-emergency business; Reimbursement requests for all Area and Regional events must be submitted to the Treasurer by December 1st of each calendar year.

Conference Checking Account Protocol
2014/10/09; Madison, Wisconsin, Fall Service Assembly; non-emergency business: That the combined total of the conference checking account and the conference seed money shall not fall below $12,500, of which a minimum of $5,000 must be maintained as cash in the conference checking account as a conference reserve. Once the combined total of the conference checking account and the conference seed money exceeds $13,500, then the excess over $12,500 may be transferred to the general fund at the discretion of the Area 75 Treasurer in consultation with the Finance Committee

Delegate Expenses for GSO

2010/10/17
Area 75 contributes to GSO an amount as close as possible to the actual cost of the Delegate's annual expenses for the General Service Conference. When the Finance Committee reviews the Area 75 annual budget, a recommendation will be made by the Finance Committee for this expense as a separate budget line item. That recommendation will take effect for that calendar year only upon budget approval by the Area 75 Assembly.

Check Authorization
2006/09/24
That Area 75 checks require one signature, with the following officers having authorization to sign checks: Treasurer, Secretary and Chairperson. In order to facilitate accountability on checks that are written, all checks require signed approval by one of the non-issuing authorized signers. (If treasurer is signing check then secretary or chairperson would have to approve) A response to an electronic mail request for approval would be considered a signed approval.

Finance Committee 4.0
2006/09/24
Update the Composition of the Area Finance Committee Membership to add the Alternate Treasurer to replace one of the 3 additional members from the current Area committee pool. Membership would then be "Current Area 75 Alternate Treasurer and 2 additional members instead of 3 additional members.

Finance Committee 3.0
2006/09/24
Update the Composition of the Area Finance Committee Membership to include past Area Committee members so the additional members could be from the current or past Area Committee pool of DCM's and GSR's.

Finance Committee 2.0
2006/09/24
Establish a term limit and rotation schedule for finance committee members. Committee members term will be for two years with three of the six members rotating off each year. The Treasurer, Alternate Treasurer and one other member will begin their term following the election of officers for the new rotation. The other three members will rotate off the following year. This rotation will take effect with the 2007 election of officers.

Finance Committee 1.0
2005/04/10
That a permanent Area Finance Committee be established. The treasurer will be the only voting member of the Area Committee
See Chapter 5- Section B for details.

Website Budget
2004/09/12
That Area 75 provides funds to modify and maintain the current area website, not to exceed $200 per year.

PO Boxes
2002/03/03
Propose that Area 75 establish permanent P.O. Box mail addresses for the Area 75 Treasurer and Area 75 Corrections Chair. After the P.O. Box for the Treasurer is established, all funds of any type should be sent to the Area 75 Treasurer for distribution. This would include funds for the Grapevine “Count On Us” fund and the Corrections “Rainbow Can” fund. Distribution of special funds by the Area 75 Treasurer shall be done at the direction of the appropriate Standing Committee Chair (i.e., “Count On Us” by the Grapevine Chair and “Rainbow Can” by the Corrections Chair). Any future special funds that may be established by Area 75 Standing Committees shall also be handled in the manner. After the establishment of the permanent Area 75 Corrections P.O. Box, all correspondence relating to Corrections will be sent to that address. Corrections correspondence would include Bridging the Gap referrals from correctional facilities, any indirect corrections correspondence and any mail pertinent to the Area 75 Corrections Standing Committee.

Alt. Delegates/Past Delegates Conference expenses
2002/09/15
That the current Alternate Delegate’s expenses be covered for the Delegates/Past Delegates Conference. The covered expenses are lodging, travel, meals and registration

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount’s rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year’s budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year’s budget. Motion passed. 56 in favor, 35 opposed.

Audit
1995/Spring
The Area 75 Treasurer’s books be audited at the end of each fiscal year with the audit being conducted by past Treasurers.

Delegate Budget 5.0
1995/Spring
The Area 75 Delegate’s expenses be documented into the Area 75 Treasurer.

Area Funds 2.0

1992/09/13
To go back to the old way of accepting donations, that being the mailing of donations directly to the Area Treasurer.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Bridging the Gap Budget
1991/09/22
Motion passed to help "Bridging the Gap" program defray some of the cost by making $300 available to the Treatment Committee

Treasurer Reports
1990/03/25
Suggested that Treasurer make a report at each Assembly and copies be sent with the minutes.

Excess Area funds
1990/03/25
Motion passed to accept the committee's recommendations for excess Area funds. It was based on what services each Central Office and Intergroup provide. Each year these will have to be re-evaluated. Letters must be received at least two weeks before the spring conference for re-evaluation by area officers. Motion was for basic proposal with the point system for disbursement.

Expense Form
1986/11/17 Fall Conference Assembly Meeting Expenses: by Scott J. - incoming Southern Wisconsin Chairman
Form to be filled out by requesting party and submitted to the Area Treasurer.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Officers Lodging
1983/08/28 Pre-Conference Assembly Meeting
Area Officers (Chair., Sect., Treas.) to have registration and one night's lodging paid at Conference

Area Funds 1.0
1982/09/29 Pre-Conference Assembly Meeting
Motion: Send Assembly Funds to Area Treasurer effective 1/1/83. (Formerly went to Milwaukee Central Office.) Motion carried.

Excess Funds
1979/10/29 Area Committee Meeting

Recommended: Treasurer release to Central Office excess funds payable to Central Office at end of each year rather than waiting for Spring Conference balancing of books. Approved.

Safety Deposit Box
1976/09/12 Pre-Conference Assembly
3. Motion: Have two signatures for withdrawal of literature from safety deposit box with access to records by any two of the following: The current Chairman, Treasurer, Secretary.

Minutes 1.0
1975/04/12 Assembly Meeting
1. Requested: Tape-record business meeting to facilitate Secretary's job. Unanimously approved,
but use of last names be omitted when transcribing the minutes. This policy to be adhered to for all publications - "Between Us" and other meetings.
2. Use of last names at Assembly Meetings: Use of last names at Assembly Meetings approved for better identification of one person to others present.
3. Motion: Assembly Fund and Assembly Page to distinguish and identify information pertaining to A. A. business. Motion Carried.

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**H. Alternate Treasurer**

Assembly Action Update Reimbursement - Pre-Conference

09/15/24
The Alt. Chair shall be reimbursed for Conference approved Meals.

Alt. Chairs
2018/09/16
That the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to remove the stipulation that the Alternate Chairperson, Alternate Secretary and Alternate Treasurer positions will only be reimbursed for one night's lodging at Area 75 Conferences *if travel distance one way is greater than 100 miles*.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Alt Chairs' Expenses
1998/09/13
Area 75 pay the expenses for Alternate Chairperson, Alternate Secretary and Alternate Treasurer. That these #reimbursements be for expenses incurred while attending Area 75 Conferences: 1) one night's lodging if the distance is #greater than 100 miles ; 2) travel expenses/mileage, 3) registration. That these reimbursements be for expenses incurred #while attending Agenda Planning Meetings and Pre-Conference Assemblies: 1) travel expenses/mileage.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Reports 3.0
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Alternate Elections
1991/03/24
Motion passed to elect alternate officers in separate elections, rather than runner-up taking the alternate role.

**Chapter Two: Area 75 Service Committees**

Service Documents 2.0
2014/10/09; Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business
Classify the Area 75 Handbook and Area 75 Conference Guidelines as service documents.
Except matters concerning Area 75 finances, each Area 75 Service Committee may create and revise their own service documents using suggested guidelines published in the Area 75 Handbook.

Service Material 1.0
2006/09/24
To re-designate all handbooks currently adopted by Area 75 Assembly Action as Area 75 Service Material. Review and updating of same to be responsibility of respective

Standing Committees.

**A. Agenda Planning**

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08
That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

Assembly Schedule, Proposal Procedure
2016/10/22
Manitowoc, Wisconsin, Fall Conference Service Assembly; non-emergency business This is a proposal for housecleaning of the assembly actions to reflect the current practice of the area assembly after we changed from two conferences to a spring conference to a fall conference.

To rescind the following actions:
1988/03/27
Area Assembly to meet six times a year.
(2) Area Committee/Agenda Planning Meetings - Spring and Fall (6 weeks after Conference)
(2) Pre-Conference Meetings - Spring and Fall (6 weeks before Conference). (2) Conference Assemblies - Spring and Fall.

2008/04/20
That the three-day Area 75 Fall Conference, normally held in October or November of each year, be discontinued commencing in 2010; and, that a one-day Fall Service Assembly held to facilitate Area business; including, but not limited to, the Area 75 elections or the Area 75 Inventory (currently held in alternate years during the weekend of the Fall Conference), Standing Committee meetings, and officer and committee reports.

2013/10/20; Madison, Wisconsin, emergency business
That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That a one-day Spring Service Assembly be held to facilitate Area business previously conducted at the annual Conference held in the Spring, including but not limited to, the Area Delegate's report on the annual meeting of the General Service Conference and Area 75 Standing Committee meetings

2010/04/11
Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Pre-conference Assembly or the Fall service assembly. Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

**To put in place one new assembly action that combines these four proposals in a revised version of the current schedule of the area assembly meetings:**

The Service Assembly will meet five times a year, typically (but not required) as the Winter, Spring, Summer, Fall preconference, and Fall conference.

That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That the delegate will give the delegate's report at Summer Service Assembly.

Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Spring Assembly or the Preconference Fall assembly (or Fall assembly if conference is any other time than Fall). Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

Service Documents 2.0
2014/10/09; Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business
Classify the Area 75 Handbook and Area 75 Conference Guidelines as service documents.
Except matters concerning Area 75 finances, each Area 75 Service Committee may create and revise their own service documents using suggested guidelines published in the Area 75 Handbook.

Assembly Actions Publication Process
2014/10/09; Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business
Clarify the publication process for Area 75 Assembly Actions as follows: 1. Every formal action taken by the Area 75 Assembly should appear in Assembly Actions at least once. An action may appear multiple times in the document if the action pertains to more than

one topic or subject. Each listing in Assembly Actions shall contain the following information:

a. The verbatim text of the proposal that resulted in formal action

b. The date, location and the type of assembly at which the Area 75 Assembly took the action, and whether the action constituted emergency business. c. Each Assembly action should be associated with a single, descriptive tag, used to identify the action in the Assembly Action table of contents, with the same tag used in each instance the action appears in the Assembly Actions document. The Alternate Chairperson shall attach such a descriptive tag to each action taken by the Area 75 Assembly and report all such tag designations to the Agenda Committee.

2. The standards established in this proposal, and any future changes to the publication standards for the Assembly Actions document, apply to updates of the document going forward from the date the Area 75 Assembly adopts such changes as a formal action. Where the listings for Assembly actions appearing in prior editions of Assembly Actions do not conform to any new standard, the Alternate Chairperson may rely upon the text and information for each entry contained in those prior editions of the Assembly Actions document unless and until a member of the Area 75 Assembly challenges that entry in Assembly Actions.

3. Any member of the Area 75 Assembly may challenge the text and related information for any Assembly action listed in Assembly Actions. The person challenging that entry is responsible for researching the Area 75 Archives for the original proposal that resulted in that Assembly action. Where there is a discrepancy between the original proposal and the text of Assembly Actions, the text of the original proposal shall prevail, and the Alternate Chairperson shall include the necessary revision in subsequent editions of Assembly Actions. Where no such information is available, prior editions of Assembly Actions should prevail, unless in the opinion of the Alternate Chairperson or the Agenda Committee the matter requires clarification by the full Area 75 Assembly. The Alternate Chairperson shall report all challenges and modifications to Assembly Actions to the Area 75 Assembly.

4. The Assembly Actions document should conform to the following standards: a. Each Assembly action should appear in every section of Assembly Actions where the category or topic of the section relates to that Assembly action. b. Within each section, the Assembly actions should appear in reverse chronological order—the most recent Assembly action listed first and the oldest Assembly action last.

c. Assembly Actions should contain a title page that includes full document title and the date of the update. Each page of the document should contain the short document title and the date of the document's update in the footer of the page.

5. The Alternate Chairperson, with the concurrence of the Agenda Committee and in conformity with all applicable Area 75 Assembly actions, A.A. Tradition, and The A.A. Service Manual, may without further Assembly action reorganize and reformat Assembly Actions to maximize its usefulness to the GSRs and to the DCMs, Area Officers and Committee Chairs.

6. The Alternate Chairperson can update the Assembly Actions document to include new Assembly actions and deliver copies of the updated document to the following Area 75 Trusted Servants within 30 days of any assembly where Area 75 takes any formal action.

a. Full copies to the Area 75 Archivist and the Area 75 Webmaster

b. Full, digitally editable copies to the Area 75 Chairperson and the Area 75

Secretary for backup purposes.
c. A document containing only the changes to Assembly Actions to the Area 75 Secretary.
7. Updated copies of the Assembly Actions document can be distributed as follows: a. Within 15 days of receiving an updated copy of Assembly Actions, the Area 75 Secretary will distribute the document containing the changes to Assembly Actions to all persons on Area 75 Committee. b. Within 15 days of receiving an updated copy

Assembly Actions and Handbook 2.0
2012/06/24; Madison, Wisconsin; Summer Service Assembly; non-emergency business
That effective with the Panel 62 rotation beginning in January 2013, a copy of the Area 75 Assembly Actions and the Area 75 Handbook be given to all incoming officers and standing committee chairs, on their request to the Alternate Chair, at the beginning of their term, and will be distributed at the turnover meeting normally held in December prior to the start of the rotation. In addition, a copy of the Area 75 Assembly Actions and the Area 75 Handbook will be given to each District Committee Member (DCM), if requested, at the Winter Service Assembly in January 2013. The Alternate Chair will maintain a list of persons/positions who have requested a hard copy. In future years, if a binder is not passed to the next person in the rotation, one may be requested from the Area 75 Alternate Chair.

Assembly Actions and Handbook 1.0
2012/06/24; Madison, Wisconsin; Summer Service Assembly; non-emergency business
Once updates to Area 75 Assembly Actions or the Area 75 Handbook are approved, they are to be posted to the area web site no later than 45 days following the assembly when adopted. Hard copies of the changed or added pages will be available to area committee members (area officers, area standing committee chairs and district committee members (DCM's)) who possess binders at the next scheduled area assembly that occurs at least 45 days following the assembly when adopted. The Alternate Chair will also furnish editable copies of the Area 75 Assembly Action and Area 75 Handbook to the Area Chair and the Area Secretary for backup purposes. This change will take place effective with the panel 62 rotation beginning January 2013. If adopted, this proposal will also update the duties of the Area 75 Alternate Chair in the Area 75 Handbook

Proposal Procedures
2010/04/11
Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Pre-conference Assembly or the Fall service assembly. Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

Agenda Planning Committee
2008/04/20

That the Area 75 Agenda Planning Meetings, normally held in January and June of each year, be discontinued; and, that the January Agenda Planning Meeting be replaced by a Winter Service Assembly; and, that an Area 75 Agenda Committee be implemented. It will be the responsibility of the Agenda Committee to review and approve the overall format and content of the agenda and/or program, including voting items, for the Area 75 Assemblies, in consultation with other officers and committee chairpersons. The Area 75 Chairperson would also serve as the Chairperson of the Agenda Committee, and would appoint a minimum of four additional members to serve on the Committee during each two-year rotation.

**B. Archives and Non Rotating Position of Archivist**

Archive Housing 4.2
2018/01/16
That to better facilitate the transition of a newly elected Archivist, that the newly elected Archivist would have the authority to relocate the Archive Collection to a location near their residence, and that the newly elected Archivist would have the discretion to find that new location themselves or with a committee of their choosing, and that the cost of the new location would be subject to Finance Committee review and approval.

Archive Housing 4.1
2017/01/22
It is proposed that the Area 75 Archives collection be moved to Madison, WI. This proposal supersedes the Assembly action dated 2005/06/12 regarding housing the Area 75 Archives collection at Holy Assumption Church in Milwaukee, WI.

Archive Housing 4.0
2014/01/19
Madison, Wisconsin, Winter Service Assembly; non-emergency business To rescind from 2005/06/12 action: The cost of the rent will be offset by an annual fundraising event and a donation will be placed at the point of display.

Archive Budget 2.0
2009/09/27
Increase the Archivist's budget by $100 to cover expenses through the rest of the year.

Archive Budget 1.0
2006/09/24
That Area 75 will reimburse Area 75 Archives Committee Chairperson for one night lodging, mileage, registration fee, and banquet dinner at Area 75 Spring and Fall Conferences.

National Archives Workshop 1.0
2006/04/09
Area 75 Host a National Archives Workshop

Archive Housing 3.0
2005/06/12 **Superseded 1/22/17**
The housing of Area 75 Archives to be in a secure room located at the Holy Assumption

Church school building at 1532 S. 72nd Street, West Allis, Wi. The rent is $100.00 per month. The cost of the rent will be offset by an annual fundraising event and a donation will be placed at the point of display. A separate public liability insurance policy is not needed

Archivist
2003/03/09
That Area 75 creates the non-rotating position of Archivist.
That two nights's lodging is provided for the Area 75 Archivist **or** Archives Chairperson at 3 day functions so that the Area Archives can be adequately displayed at such functions.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.

Archive Housing 2.0
1993/09/19
To purchase two (2) locked cabinets for Area 75 Archives at a cost of $416

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports.

Archive Housing 1.0
1982/04/12
That a limit be set at $500 for the purchase or construction of a display case. It was further moved that Virginia H., Area Archives Chairperson, make this selection at her discretion.
This motion was seconded and carried.

Safety Deposit Box

1976/09/12 Pre-Conference Assembly
3. Motion: Have two signatures for withdrawal of literature from safety deposit box with access to records by any two of the following: The current Chairman, Treasurer, Secretary.

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**C. Bridging The Gap (BTG)**

Combine Bridging the Gap with Treatment
2007/04/22
Combine the Bridging the Gap Area Standing Committee into the Area Treatment Standing Committee.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

GSO Bridging the Gap
1998/09/13
That Area 75 request a contact and/or a standing committee be formed at GSO for BTG (Bridging the Gap). BTG is not just treatment activity. Plus that Area 75 send a letter to GSO requesting a standing committee for BTG. Motion passed. 60 in favor, 19 opposed.

Worldwide Bridging the Gap Workshop 2.0
1996/09/15
That Area 75 sponsor (pay for) the cost of registration, hotel, and travel expenses for a representative from Area 75 (Area 75 Bridging The Gap Chairperson) to attend the 1996 Worldwide Bridging The Gap Workshop in St. Louis, MO during the weekend of September 20-22, 1996, for the purpose of making a bid to have the 1997 Worldwide Bridging The Gap Workshop hosted by Area 75.

Worldwide Bridging the Gap Workshop 1.0

1996/03/24
That Area 75 submit a bid for the 1997 Worldwide Bridging The Gap Workshop and provide $300 seed money to the BTG committee to begin arrangements.

Bridging the Gap Committee
1992/09/13
To create a new Temporary Contact Service Committee (called Bridging The Gap) in Area 75 as of 1/1/93.

Bridging the Gap Budget
1991/09/22
Motion passed to help “Bridging the Gap” program defray some of the cost by making $300 available to the Treatment Committee.

**D. Cooperation with the Professional Community (CPC)**

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount’s rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers’ expenses.
(See, Appendix - Attachment No. 5)

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year’s budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year’s budget. Motion passed. 56 in favor, 35 opposed.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM’s and Committee Members to present written reports

**E. Corrections**

Committee Funding
2026/04/12; Madison, Wisconsin, Spring Service Assembly; Non-Emergency Business
To manage all committee funding through the standard Area 75 budget process and discontinue special committee collections. Specifically, to fund Corrections literature consistent with the way

Area funds Treatment literature.
Implementation Plan:

- FY26: The current Corrections Literature Fund balance will continue to be used for its stated purpose until exhausted.
- Any remaining balance at the end of FY26 will be used in FY27 for Corrections Literature until exhausted.
- FY27: Corrections Literature purchases will be funded as part of the annual Area 75 Corrections Budget using General Funds
- Future Corrections Literature purchases will be funded through the Area 75 General Fund as part of the annual Corrections budget.
- All Area 75 materials and website content will be updated to reflect this change.

Upper Peninsula Corrections Conference
2013/06/23; Madison, Wisconsin, Summer Service Assembly; non-emergency business]
Amend the existing financial reimbursement policy to allow for reimbursement of expenses incurred by the Area Corrections Chair when said chair attends the Wisconsin – Upper Peninsula Corrections Conference. The revised section would read as follows with the items in bold italic being the new language added by this proposal: Corrections Chair
1. Southern Wisconsin Area 75 Conferences
    a. Registration
    b. Lodging for one night
    c. Meals sponsored by Conference
    d. Transportation expenses
    e. Personal car mileage reimbursement
    f. Tolls and Parking

**2. *Wisconsin – Upper Peninsula Corrections Conference***

***a. Registration***

***b. Meals***

***c. Transportation expenses (bus, train, taxi)***

***d. Personal car mileage reimbursement***

***e. Tolls and Parking***

***f. Lodging if distance traveled one way is greater than 100 miles***

3. Registration, transportation, lodging and meal expenses when necessary for:

a. Area 75 Assemblies

b. Delegate's workshop

c. District Meetings within Area 75

d. Workshops sponsored by Area 75 or an Area 75 District

e. Mini-conferences sponsored by Area 75 or an Area 75 District

f. Performing duties relevant to office as documented in the A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook. g. Engaging in activities consistent with Correctional Facilities Kit & Workbook, A.A Guidelines for Corrections Committees, A.A. Guidelines for Cooperating with Court, DWI and Similar Programs or related A.A. service literature.

4. Miscellaneous

a. Phone

b. Postage

c. Printing

d. Office supplies

Rainbow Can Elimination
2010/10/17
Eliminate the Count on Us fund as a separate fund and combine it with the Rainbow Fund. The combined fund will be called the “Corrections Literature Fund”. The purpose of the Corrections Literature Fund will be to purchase Conference-approved literature and Grapevine/La Vina subscriptions and/or materials for use in correctional institutions. The Corrections Chair, with help from the Grapevine Chair, will authorize expenditures from the newly created Corrections Literature Fund.

PO Boxes
2002/03/03
Propose that Area 75 establish permanent P.O. Box mail addresses for the Area 75 Treasurer and Area 75 Corrections Chair. After the P.O. Box for the Treasurer is established, all funds of any type should be sent to the Area 75 Treasurer for distribution. This would include funds for the Grapevine “Count On Us” fund and the Corrections “Rainbow Can” fund. Distribution of special funds by the Area 75 Treasurer shall be done at the direction of the appropriate Standing Committee Chair (i.e., “Count On Us” by the Grapevine Chair and “Rainbow Can” by the Corrections Chair). Any future special funds that may be established by Area 75 Standing Committees shall also be handled in the manner. After the establishment of the permanent Area 75 Corrections P.O. Box, all correspondence relating to Corrections will be sent to that address. Corrections correspondence would include Bridging the Gap referrals from correctional facilities, any indirect corrections correspondence and any mail pertinent to the Area 75 Corrections Standing Committee.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount’s rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon

its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Rainbow Cans
1994/04/10
To support and encourage the use of "Rainbow Cans" at the group level throughout Area 75 to fund the purchase of A. A. Conference-approved literature for use in Corrections.

Corrections Literature Fund 8.0
1991/03/24
Motion passed to discontinue entirely the Matching Literature Fund for Corrections.

Corrections Literature Fund 7.0
1990/12/02
Motion made and passed to transfer $1000 to the Corrections Matching Literature Fund to carry it to the end of the year.
Motion passed to place on the agenda using $1000 as base.
Motion passed to study how we are spending the Correction Fund.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

Corrections Literature Fund 7.0
1988/08/21
Voted to increase Matching Literature Fund from $300 to $400.

Corrections Literature Fund 6.0
1987/11/15
That Matching Literature Fund for Corrections be put in the Area Treasury and kept on separate books.

Corrections Literature Fund 5.
1987/09/13 Pre-Conference Assembly Meeting
Motion: Keep the Matching Literature Fund the way it is. Carried.
[Note: the original proposal read: Put the Matching Literature Fund in the Area 75 treasury but kept on separate books. This proposal was defeated.]

Corrections Literature Fund 4.
1983/10/15 Fall Conference Assembly Meeting, Racine
Literature for Institutions is paid by funds collected. These funds are matched, providing

double the amount. [Note: This subsequently became known as the Matching Literature Fund for Corrections.]

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Corrections Literature Fund 3.0
1979/04/08 Area Committee Meeting and Assembly
Attendance at Conferences - Sessions free to inmates. Banquet generally is paid for by institution.

Corrections Literature Fund 2.0
1975/05/11 Assembly Meeting, Burlington
Motion: Allocate $250 for Institution Literature with Lou of Milwaukee Central Office to be in charge of disbursement of literature. Carried.

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO. [Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]Corrections Literature Fund 1.0
1969 Spring Conference
Area Committeemen encouraged to enlist the help of [Group] Secretaries and GSR's to establish Institution Committees in their areas [sic, districts]. Motion carried.

**F. Finance**

Committee Funding
2026/04/12; Madison, Wisconsin, Spring Service Assembly; Non-Emergency Business
To manage all committee funding through the standard Area 75 budget process and discontinue special committee collections. Specifically, to fund Corrections literature consistent with the way Area funds Treatment literature.
Implementation Plan:

- FY26: The current Corrections Literature Fund balance will continue to be used for its stated purpose until exhausted.
- Any remaining balance at the end of FY26 will be used in FY27 for Corrections Literature until exhausted.
- FY27: Corrections Literature purchases will be funded as part of the annual Area 75 Corrections Budget using General Funds
- Future Corrections Literature purchases will be funded through the Area 75 General Fund as part of the annual Corrections budget.
- All Area 75 materials and website content will be updated to reflect this change.

Technology Committee Proposal
2023/04/11
Committee Chair will be reimbursed as other committee chairs.
The member(s) who are charged with setting up equipment for hybrid meetings

will be reimbursed as other area chairs.

Technology Chair

a. Southern Wisconsin Area 75 Conference
    i. Registration
    ii. Lodging for one night
    iii. Transportation expenses
        1. Personal car mileage reimbursement
        2. Tolls and Parking

b. Area 75 Assemblies
    i. Personal car mileage reimbursement
    ii. Tolls and Parking

c. Delegate's workshop
    i. Personal car mileage reimbursement
    ii. Tolls and Parking

d. Transportation, lodging and other expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
    i. Phone
    ii. Postage
    iii. Printing
    iv. Office supplies

Excess Funds Disbursement to Central Offices- RESCINDED by Assembly Action 09/12/2021

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08
That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

Registrar
2018/09/16
That an annual stand-alone budget be created for the Area 75 Registrar position to include reimbursement equivalent to Area 75 Alternate Officer positions, and; that the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to include a section regarding covered expenses for the Registrar.

Alt. Chairs
2018/09/16
That the Area 75 Assembly Actions - Expense Reimbursement Action - Section E, Attachment 5 – Financial Support of Area Officers and Chairs, be amended to remove the stipulation that the Alternate Chairperson, Alternate Secretary and Alternate Treasurer positions will only be reimbursed for one night's lodging at Area 75 Conferences *if travel distance one way is greater than 100 miles*.

Deadline for requesting reimbursement
2016/04/10
Madison, Wisconsin, Pre-Conference Assembly; non-emergency business; Reimbursement requests for all Area and Regional events must be submitted to the Treasurer by December 1st of each calendar year.

Conference Advisory Committee Chair Reimbursement
2016/04/10
Madison, Wisconsin, Pre-Conference Assembly; non-emergency business; Authorize reimbursement for the Conference Advisory Committee Chair for required attendance at the Area 75 Conference. Reimbursement expenses are Registration, Banquet meals, 1 night lodging, and transportation. This is to be paid from the CAC chairs budget.

Conference Fund 7.0
2014/10/09; Madison, Wisconsin, Fall Service Assembly; non-emergency business Conference Checking Account Protocol Proposal: That the combined total of the conference checking account and the conference seed money shall not fall below $12,500, of which a minimum of $5,000 must be maintained as cash in the conference checking account as a conference reserve. Once the combined total of the conference checking account and the conference seed money exceeds $13,500, then the excess over $12,500 may be transferred to the general fund at the discretion of the Area 75 Treasurer in consultation with the Finance Committee.

Archive Housing 4.0
2014/01/19; Madison, Wisconsin, Winter Service Assembly; non-emergency business To rescind from 2005/06/12 action: The cost of the rent will be offset by an annual fundraising event and a donation will be placed at the point of display.

Upper Peninsula Corrections Conference
2013/06/23; Madison, Wisconsin, Summer Service Assembly; non-emergency business] Amend the existing financial reimbursement policy to allow for reimbursement of expenses incurred by the Area Corrections Chair when said chair attends the Wisconsin – Upper Peninsula Corrections Conference.

Conference Fund 6.0
2012/04/15
That Area 75 establish a separate Area 75 Conference checking account, initially funded by $10,000 from the current operating account, and that future conference accounting be reported on a separate financial statement.

Conference Advisory Committee Chair mileage
2011/10/16
That Area 75 fund the Conference Advisory Committee Chair for mileage at the current approved rate.

Eliminate Rainbow Can
2010/10/17
Eliminate the Count on Us fund as a separate fund and combine it with the Rainbow Fund. The combined fund will be called the “Corrections Literature Fund”. The purpose of the Corrections Literature Fund will be to purchase Conference-approved literature and Grapevine/La Vina subscriptions and/or materials for use in correctional institutions. The Corrections Chair, with help from the Grapevine Chair, will authorize expenditures from the newly created Corrections Literature Fund.

Delegate Expenses for GSO
2010/10/17
Area 75 contributes to GSO an amount as close as possible to the actual cost of the Delegate’s annual expenses for the General Service Conference. When the Finance Committee reviews the Area 75 annual budget, a recommendation will be made by the Finance Committee for this expense as a separate budget line item. That recommendation will take effect for that calendar year only upon budget approval by the Area 75 Assembly.

GSR Voting
2007/04/22
GSR will have voting privileges for Budget purposes no matter what meeting the approval of the budget is held.

**Finance Committee**

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08
That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

2005/04/10 and as Revised 2006/09/24
That a permanent **Area Finance Committee** be established.
That the committee consists of six committee members, specifically: Current Area 75 Treasurer – whatever limited expenses are necessary will be included in the treasurer’s budget; Current Area 75 Alternate Delegate; one past delegate; one past treasurer; 2

additional members from the current Area Committee pool of DCMs and GSRs. There is a strong suggestion that the 2 additional members be from varying geographic area. These members will be selected by the Area 75 Treasurer prior to the 1st Agenda Planning meeting of the year. The committee chair will be elected by the committee and will not necessarily be the Treasurer. However, the Treasurer will be the only voting member of the Area Committee.

Effective with officers elected in for terms beginning in 2007 the following rotation will take effect. Treasurer, Alternate Treasurer and one of the additional members will begin a 2-year term. The past delegate, past treasurer and the other additional member will serve until the mid-point of the rotation when they will rotate off and be replaced by three new members for a 2-year term.

Duties of the Finance Committee are:

▪Communication with and education of districts/groups via GSRs and DCMs, email, phone, and letter contact, in order to encourage self-support for both area needs and those of GSO. Expenses are to be kept to a minimum; i.e., no reimbursements for mileage, conferences, meals, etc.

▪Establish annual budgets for the Area officers and Standing Committee chairs, as well as the overhead budget. This will be done with input from the Area officers and Standing Committee chairs as well as review of the previous year's expenditures, with emphasis on the necessity to have funds available to facilitate our primary purpose and promote 12-step work. The committee, with input from each committee chair, establishes a maximum amount to be available for each committee. The committee then plans their program for the year based on the funds available. If a need for additional money arises, the committee chair or officer must present the need to the finance committee and then, with the finance committee recommendation, to the assembly. All funds are paid out only upon receipt of a reimbursement request form.

▪Oversee and administer all financial concerns of the Area Committee. Agenda proposals needing financial support will be referred to the Finance Committee for review and a recommendation of financial feasibility will be made prior to presentation to the assembly.

Archives Housing 3.0
2005/06/12
The housing of Area 75 Archives to be in a secure room located at the Holy Assumption Church school building at 1532 S. 72nd Street, West Allis, Wi. The rent is $100.00 per month. [~~The cost of the rent will be offset by an annual fundraising event and a donation will be placed at the point of display.~~ Rescinded 2014/01/19; Madison, Wisconsin, Winter Service Assembly; non-emergency business] A separate public liability insurance policy is not needed.

Website Funding
2004/09/12
That Area 75 provides funds to modify and maintain the current area website, not to exceed $200 per year

Translation 3.0
2004/03/28

That Area 75 purchase (12) digital receivers to be used with the translation equipment

GSR Handbook 2.0
2004/03/28
That Area 75 pays $339.50 to print 350 copies of the Area 75 GSR School Handbook, which includes printing, folding and stapling

Archives Budget
2003/03/09
That two night's lodging is provided for the Area 75 Archivist **or** Archives Chairperson at 3 day functions so that the Area Archives can be adequately displayed at such functions.

Alt. Delegates/Past Delegates Conference expenses
2002/09/15
That the current Alternate Delegate's expenses be covered for the Delegates/Past Delegates Conference. The covered expenses are lodging, travel, meals and registration

Translation 2.0
2002/03/03
That Area 75 purchase and maintain it's own translation system. This system would be used for (4) Area Assemblies, (2) Agenda Planning Meetings and the Delegate's Report. It would also be available, on 30 days request, for the Unity Conference and District and Group functions. The equipment would be the responsibility of the Special needs Chairperson

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

**Adopted**
**2018/9/16 Financial Support of Area Officers and Chairs**

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08

That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

**Section 1. amended**
**2020/6/28**

1. Area Officers and Committee Chairs will be reimbursed for any qualified expense incurred as a result of performing duties relevant to their service positions as described in the *A.A. Service Manual,* the *Twelve Concepts of World Service*, *Area 75 Assembly Actions,* the *Area 75 Handbook, Committee Workbooks, A.A. Guidelines* and other related A.A. service literature. See the following section "Covered Expenses for Area Officers and Chairs" for more detail.Reimbursement for expenses to attend events and activities not specifically listed in the Covered Expenses section applies only when the trusted servant is invited to attend and participate in such events consistent with the duties of the service position, and only when the hosting entity is not covering those costs.

a. Area Officers and Committee Chairs will be reimbursed for mileage at a rate set forth in the Assembly Actions.

2. Budgets

a. Area 75 Officers and Standing Committees will submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the Area 75 Assembly for approval. Until budgets are submitted and approved, the current year's budget will remain the same as previous year's budget.

b. Area Officers and Committee Chairs are to manage their expenses in a manner that is consistent with their approved budget.

c. If, at any time during a given year, a need for additional money arises, the Committee Chair or Officer must present the need to the Finance Committee and then, with the Finance Committee recommendation, to the Assembly.

3. Oversight

a. The Finance Committee has responsibility for overseeing all financial concerns of the Area Committee including the reimbursement of funds to Area Officers and Chairs.

b. The Finance Committee can, by simple majority vote, deny reimbursement of any expense it deems inappropriate but the impacted officer or chair has the right to appeal the Finance Committee's decision by bringing the matter before the Assembly.

**Covered Expenses for Area Officers and Chairs** 1. Delegate

a.General Service Conference (all expenses paid by G.S.O.)

b. Southern Wisconsin Area 75 Conferences (expenses paid by Conference host)

c. Conference of Delegates Past and Present
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Other

d. East Central Regional Conference
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Train / Other

e. East Central Regional Forum
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Train / Other

f. Registration, transportation, lodging and meal expenses when necessary for:
- i. Area Assemblies
- ii. Delegate's workshop
- iii. Workshops sponsored by Area 75 or an Area 75 District
- iv. District meetings within Area 75
- v. Mini-conferences sponsored by Area 75 or an Area 75 District
- vi. Performing duties relevant to office as documented in the *A.A.*

*Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

g. Miscellaneous
- i. Phone
- ii. Postage
- iii. Printing
- iv. Office supplies

2. Alternate Delegate

h. Southern Wisconsin Area 75 Conferences
- i. Registration
- ii. Lodging for one night
- iii. Meals sponsored by Conference
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Taxi / Bus / Train / Other

i. Conference of Delegates Past and Present
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Other

j. East Central Regional Conference
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Train / Other

k. East Central Regional Forum
- i. Lodging
- ii. Meals
- iii. Registration
- iv. Transportation expenses
  1. Personal car mileage reimbursement
  2. Tolls and Parking
  3. Airfare
  4. Taxi / Bus / Train / Other

l. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District v. Mini-conferences sponsored by Area 75 or an Area 75 District vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

m. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

3. Past Delegate

Appointed Committee Members/Past Delegate Mileage Proposal

2019/09/08 That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

Past Delegates have no covered expenses with the exception of the Conference of Delegates Past and Present following the completion of their term. Reimbursable expenses for the prior term Past Delegate are the same as Delegate.

4. Area Chairperson

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. East Central Regional Conference
   i. Lodging
   ii. Meals

iii. Registration
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking
3. Airfare
4. Taxi / Bus / Train / Other

c. East Central Regional Forum
i. Lodging
ii. Meals
iii. Registration
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking
3. Airfare
4. Taxi / Bus / Train / Other

d. Registration, transportation, lodging and meal expenses when necessary for:
i. Area 75 Assemblies
ii. Delegate's workshop
iii. District Meetings within Area 75
iv. Workshops sponsored by Area 75 or an Area 75 District
v. Mini-conferences sponsored by Area 75 or an Area 75 District
vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
i. Phone
ii. Postage
iii. Printing
iv. Office supplies

5. Alternate Chairperson

a. Southern Wisconsin Area 75 Conference
i. Registration
ii. Lodging for one night
Iii. Meals sponsored by the Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. Area 75 Assemblies
i. Personal car mileage reimbursement
ii. Tolls and Parking

c. Delegate's workshop
i. Personal car mileage reimbursement
ii. Tolls and Parking

d. Transportation, lodging and other expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

6. Secretary

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. East Central Regional Conference
   i. Registration
   ii. Lodging for one night
   iii. Meals
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

c. East Central Regional Forum
   i. Registration
   ii. Lodging for one night
   iii. Meals
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

d. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous

i. Phone
ii. Postage
iii. Printing
iv. Office supplies

7. Alternate Secretary

a. Southern Wisconsin Area 75 Conference
i. Registration
ii. Lodging for one night
iii. Meals sponsored by the Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. Area 75 Assemblies
i. Personal car mileage reimbursement
ii. Tolls and Parking

c. Delegate's workshop
i. Personal car mileage reimbursement
ii. Tolls and Parking

d. Transportation, lodging and other expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
i. Phone
ii. Postage
iii. Printing
iv. Office supplies

8. Treasurer

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for one night
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. East Central Regional Conference
i. Registration
ii. Lodging for one night
iii. Meals
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

c. East Central Regional Forum
    i. Registration
    ii. Lodging for one night
    iii. Meals
    iv. Transportation expenses
        1. Personal car mileage reimbursement
        2. Tolls and Parking

d. Registration, transportation, lodging and meal expenses when necessary for:
    i. Area 75 Assemblies
    ii. Delegate's workshop
    iii. District Meetings within Area 75
    iv. Workshops sponsored by Area 75 or an Area 75 District
    v. Mini-conferences sponsored by Area 75 or an Area 75 District
    vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
    i. Phone
    ii. Postage
    iii. Printing
    iv. Office supplies

9. Alternate Treasurer

a. Southern Wisconsin Area 75 Conference
    i. Registration
    ii. Lodging for one night
    iii. Meals sponsored by the Conference
    iv. Transportation expenses
        1. Personal car mileage reimbursement
        2. Tolls and Parking

b. Area 75 Assemblies
    i. Personal car mileage reimbursement
    ii. Tolls and Parking

c. Delegate's workshop
    i. Personal car mileage reimbursement
    ii. Tolls and Parking

d. Transportation, lodging and other expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
    i. Phone

ii. Postage
iii. Printing
iv. Office supplies

10. Archives Chair

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for one night (two nights if filling in for Archivist)
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
i. Area 75 Assemblies
ii. Delegate's workshop
iii. District Meetings within Area 75
iv. Workshops sponsored by Area 75 or an Area 75 District
v. Mini-conferences sponsored by Area 75 or an Area 75 District
vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
vii. Engaging in activities consistent with the *Archives Workbook, A.A Guidelines for Archives* or related A.A. service literature.

c. Miscellaneous
i. Phone
ii. Postage
iii. Printing
iv. Office supplies

11. Archivist

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for two nights
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. National Archives Conference
i. Lodging
ii. Meals
iii. Registration
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

3. Airfare
4. Taxi / Bus / Other

c. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
   vii. Engaging in activities consistent with the *Archives Workbook, A.A Guidelines for Archives* or related A.A. service literature.

d. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

12. Cooperation with Professional Community Chair

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
   vii. Engaging in activities consistent with the *Cooperation with Professional Community Kit and Workbook, A.A Guidelines for Cooperating with Professional Community, A.A. Guidelines for Cooperating with Court, DWI and Similar Programs* or related A.A. service literature.

c. Miscellaneous
   i. Phone
   ii. Postage

iii. Printing
iv. Office supplies

13. Corrections Chair

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for one night
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. Wisconsin – Upper Peninsula Corrections Conference
a. Registration
b. Meals
c. Transportation expenses (bus, train, taxi)
d. Personal car mileage reimbursement
e. Tolls and Parking
f. Lodging if distance traveled one way is greater than 100 miles

c. Registration, transportation, lodging and meal expenses when necessary for:
v. Area 75 Assemblies
vi. Delegate's workshop
vii. District Meetings within Area 75
viii. Workshops sponsored by Area 75 or an Area 75 District
ix. Mini-conferences sponsored by Area 75 or an Area 75 District
x. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
xi. Engaging in activities consistent with *Correctional Facilities Kit & Workbook, A.A Guidelines for Corrections Committees, A.A. Guidelines for Cooperating with Court, DWI and Similar Programs* or related A.A. service literature.

d. Miscellaneous
xii. Phone
xiii. Postage
xiv. Printing
xv. Office supplies

14. Literature Chair

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for one night
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement

2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
   vii. Engaging in activities consistent with the *A.A. Guidelines for Literature Committees* or related A.A. service literature.

c. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

15. Public Information Chair

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
   vii. Engaging in activities consistent with the *Public Information Kit and Workbook, A.A. Guidelines Public Information* or related A.A. service literature.

c. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

v. Costs associated with maintaining the Area 75 website.

16.

17. Accessibilities Chair

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop
   iii. District Meetings within Area 75
   iv. Workshops sponsored by Area 75 or an Area 75 District
   v. Mini-conferences sponsored by Area 75 or an Area 75 District
   vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
   vii. Engaging in activities consistent with the *Special Needs / Accessibilities Workbook, A.A. Guidelines for Carrying the Message to the Deaf Alcoholics, A.A. Guidelines for Serving Alcoholics with Special Needs* or related A.A. service literature.

c. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

18. Treatment Chair

a. Southern Wisconsin Area 75 Conferences
   i. Registration
   ii. Lodging for one night
   iii. Meals sponsored by Conference
   iv. Transportation expenses
      1. Personal car mileage reimbursement
      2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
   i. Area 75 Assemblies
   ii. Delegate's workshop

iii. District Meetings within Area 75
iv. Workshops sponsored by Area 75 or an Area 75 District
v. Mini-conferences sponsored by Area 75 or an Area 75 District
vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
vii. Engaging in activities consistent with the *Treatment Facilities Kit and Workbook, A.A. Guidelines for Treatment Facilities Committees* or related A.A. service literature.

c. Miscellaneous
i. Phone
ii. Postage
iii. Printing
iv. Office supplies

19. Grapevine Chair

a. Southern Wisconsin Area 75 Conferences
i. Registration
ii. Lodging for one night
iii. Meals sponsored by Conference
iv. Transportation expenses
1. Personal car mileage reimbursement
2. Tolls and Parking

b. Registration, transportation, lodging and meal expenses when necessary for:
i. Area 75 Assemblies
ii. Delegate's workshop
iii. District Meetings within Area 75
iv. Workshops sponsored by Area 75 or an Area 75 District
v. Mini-conferences sponsored by Area 75 or an Area 75 District
vi. Performing duties relevant to office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*
vii. Engaging in activities consistent with *A Guide to the AA Grapevine*.

c. Miscellaneous
i. Phone
ii. Postage
iii. Printing
iv. Office supplies

20. Registrar
Southern Wisconsin Area 75 Conference
i. Registration
ii. Lodging for one night
iii. Transportation expenses

1. Personal car mileage reimbursement
2. Tolls and Parking

b. Area 75 Assemblies
   i. Personal car mileage reimbursement
   ii. Tolls and Parking

c. Delegate's workshop
   i. Personal car mileage reimbursement
   ii. Tolls and Parking

d. Transportation, lodging and other expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook.*

e. Miscellaneous
   i. Phone
   ii. Postage
   iii. Printing
   iv. Office supplies

~~21.~~ ~~Webmaster~~

~~Phone, postage, printing and office supply expenses necessary for performing duties relevant to the office as documented in the *A.A. Service Manual, Twelve Concepts for World Service, Area 75 Assembly Actions or Area 75 Handbook*.~~ ~~The Webmaster's expenses are included in the Public Information Chair's~~ (updated from Technology Committee Proposal, Spring, 2023)

25. Conference Advisory Committee

a. Mandatory that two members of the Advisory Committee attend the first Conference Committee meeting with mileage paid for by the Area.

b. Prior to the contract being signed, if/when two of the Advisory Committee members are requested in attendance, the Area will pay for the mileage to the second meeting.

c. Additional Advisory Committee meetings will be paid for by the Conference.

d. Expenses to be paid out of the overhead budget.

e. Mileage to Area Assemblies and additional requested Conference

f. Planning Meetings to be reimbursed at current approved rates.

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08

That an annual budget be created for reimbursement of mileage to Area 75

Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

Ad Hoc Committees

g. Consists of five members.

h. Mileage to first meeting to be paid by Area for all Committee Members.

i. Ad-Hoc Committee Chairpersons mileage to the assemblies be paid for by the Area.

j. Area Chairperson to authorize any additional Ad Hoc Committee Meetings. Mileage to be authorized by the Area Chairperson if additional Ad Hoc Committee Meetings are required.

k. Reasonable expenses are to be paid by the Area. Itemized expenditures should be submitted on the same form as used by the Area Officers.

l. Expenses to be paid out of the overhead budget.

m.

Alt Chair Expenses
1998/09/13 **(Amended 2018/09/16, to eliminate 100 mile lodging restriction)** Area 75 pays the expenses for Alternate Chairperson, Alternate Secretary and Alternate Treasurer. That these reimbursements be for expenses incurred while attending Area 75 Conferences: 1) one night's lodging ~~if the distance is greater than 100 miles ;~~ 2) travel expenses/mileage, 3) registration. That these reimbursements be for expenses incurred while attending Agenda Planning Meetings and Pre-Conference Assemblies: 1) travel expenses/mileage.

Budget 1.0
1996/03/24
That each Area 75 Committee Chairperson and Elected Officer be required to submit an annual budget which forecasts their anticipated expenses for the upcoming year.

Prudent Reserve
1996/03/24
That Area 75 begin a prudent reserve in the amount of three (3) month's operating expenses based on expenditures in the prior year.

Chair Financial Report
1995/Spring

At the close of the fiscal year, each committee chairperson reports on the funds their committee spent, with the report being as detailed as possible.

Treasurers Books Audit
1995/Spring
The Area 75 Treasurer's books be audited at the end of each fiscal year with the audit being conducted by past Treasurers.

Delegate Expenses 5.0
1995/Spring
The Area 75 Delegate's expenses be documented into the Area 75 Treasurer.

Rainbow Can
1994/04/10
To support and encourage the use of "Rainbow Cans" at the group level throughout Area 75 to fund the purchase of A. A. Conference-approved literature for use in Corrections.

Ad Hoc committee on Area 75 Budget & Finance
1993/09/19
To form an ad hoc committee on Area 75 Budget & Finance.

Archive Housing 2.0
1993/09/19
To purchase two (2) locked cabinets for Area 75 Archives at a cost of $416.

Area Funds 2.0
1992/09/13
To go back to the old way of accepting donations, that being the mailing of donations directly to the Area Treasurer.

Void after 60 days
1992/03/22
To print all new Area 75 checks with the disclaimer, "Void after 60 days" on the check.

Ad Hoc Committee on Banking Institutions
1991/09/22
1. Motion passed to follow recommendation of Ad Hoc Committee on Banking Institutions to switch Area 75 banking to M&I. (See Appendix - Attachment No. 4) 4. Motion passed to accept formula worked out for Area 75 Officers' expenses.

Bridging the Gap 1.0
5. Motion passed to help "Bridging the Gap" program defray some of the cost by making $300 available to the Treatment Committee.

Non-interest account
1991/06/23
Motion passed to immediately transfer area funds to a non-interest account.

Corrections Literature Fund 8.0

1991/03/24
Motion passed to discontinue entirely the Matching Literature Fund for Corrections.

Corrections Literature Fund 7.0
1990/12/02
Motion made and passed to transfer $1000 to the Corrections Matching Literature Fund to carry it to the end of the year.
Motion passed to place on the agenda using $1000 as base.
Motion passed to study how we are spending the Correction Fund.

Excess Area funds
1990/03/25- **RESCINDED by Assembly Action 09/12/2021**
~~Motion passed to accept the committee's recommendations for excess Area funds. It was based on what services each Central Office and Intergroup provide. Each year these will have to be re-evaluated. Letters must be received at least two weeks before the spring conference for re-evaluation by area officers. Motion was for basic proposal with the point system for disbursement.~~

~~**Ad Hoc Committee on Excess Area Funds**~~
~~**(adopted 3/25/90)**~~

~~To: Area 75 Southern Wisconsin~~

~~From: Ad Hoc Committee on Disbursement of Funds to Central Office~~

~~Committee Members: Bob B, David J, Pam J,~~
~~Lou L, Karen N, Roger L~~

~~Date: November 4, 1989~~

~~Subject: Committee Recommendation of Classification and Guidelines For Disbursement of Funds to Central Office and Intergroups~~

~~There will be four classifications of Central Offices/Intergroups: A - B - C - D.~~

~~Class A would receive 50% of funds, Class B 25%, Class C 15%, Class D~~

~~10%.~~

~~To receive funds, a CO/IG would have to apply, in writing, to the Area two weeks before the~~
~~Spring Conference with verification. The final decision on classification will be made by~~
~~the Area Officers and Committee Chairman. Each year, prior to the Spring Conference,~~
~~CO/IG will be evaluated with the money being disbursed in June. As more CO/IG's come~~
~~into being, and as the services are expanded, the percentages might need to be adjusted.~~

To Qualify:

CATEGORY A: (Central Office open 50 hours or more per week) 50%

1. Office must be incorporated.
2. Office must be registered with New York office [GSO].
3. Office must be separate from clubs.
4. Have a 24 hour answering service with A. A. people answering the phone. 5. Publish monthly newsletter and be willing to publish Area news and letters from Area Standing Committees.
6. Have a full supply of A. A. Conference-approved literature for sale.
7. Have a Temporary Sponsor list.
8. Publish meeting list.
9. Office to have been in existence for at least one year.

CATEGORY B: (Central Office open over 30 hours per week) 25%
1. Office must be incorporated.
2. Office must be registered with New York office [GSO].
3. Office must be separate from clubs.
4. Publish monthly newsletter and be willing to publish Area news and letters from Area Standing Committees.
5. Have a 24 hour answering service.
6. Have a full supply of A. A. Conference-approved literature for sale.
7. Have a Temporary Sponsor list.
8. Office to have been in existence for at least one year.
CATEGORY C: (Central Office open up to 19 hours per week) 15%
1. Office must be incorporated.
2. Office must be registered with New York office [GSO].
3. Office must be separate from clubs.
4. Have a 24 hour answering service.
5. Have a supply of A. A. Conference-approved literature for sale.
6. Have a Temporary Sponsor list.
7. Office to have been in existence for at least one year.

CATEGORY D: 10%
1. Office must be incorporated.
2. Office must be registered with New York office [GSO].
3. Office must be separate from clubs.
4. Have a 12 Step list.
5. Have a 24 hour answering service.
6. Office to have been in existence for at least one year.

Disbursement of Funds to Central Offices and Intergroups

Number of CO/IG qualifying for Class A.....(a) 2

Number of CO/IG qualifying for Class B.....(b) 1

~~Number of CO/IG qualifying for Class C.....(c) 2~~

~~Number of CO/IG qualifying for Class D.....(d) 0~~

~~Total points awarded to Class A a) 2 x 10 =.....(e)~~ ~~20~~

~~Total points awarded to Class B a) 1 x 05 =.....(f)~~ ~~5~~

~~Total points awarded to Class C a) 2 x 03 =.....(g)~~ ~~6~~

~~Total points awarded to Class D a) 0 x 02 =.....(h)~~ ~~0~~

~~Total Points awarded to all~~
~~CO/IG that qualify (c) + (f) + (g) + (h) = .....(i) 31~~

~~Total money to be disbursed to all~~
~~CO/IG that qualify.....(j) $~~
~~5,000.00~~

~~Money paid to a Class A CO/IG.....10 x (e) / (I) = (k) $~~ ~~1,612.90~~

~~Money paid to a Class B CO/IG.....05 x (f) / (I) = (l) $~~ ~~806.45~~

~~Money paid to a Class C CO/IG.....03 x (g) / (I) = (m) $~~ ~~483.87~~

~~Money paid to a Class D CO/IG.....02 x (h) / (I) = (n) $~~ ~~.00~~

~~Total money paid to Class A CO/IG (k) $ 1,612.90 x (a) 2 = (o) $~~ ~~3,225.80~~

~~Total money paid to Class B CO/IG (l) $ 806.45 x (b) 1 = (p) $~~ ~~806.45~~

~~Total money paid to Class C CO/IG (m) $ 1,612.90 x (c) 2 = (o) $~~ ~~967.74~~

~~Total money paid to Class D CO/IG (n) $ 1,612.90 x (d) 2 = (o) $~~ ~~.00~~

~~Total money disbursed (o) + (p) + (q) + ® = (s) $~~ ~~4,999.99~~

~~Respectfully submitted by,~~
~~Bob Baetz, Chairman~~

Treasurers Report 2.0
1990/03/25
Motion made to accept AD HOC committee recommendations for area treasurer. Keep two journals. One for money coming in and one for disbursements. Total each sheet. Subtract disbursements from contributions and this should agree with the bank balance.

Treasurers Report 1.0
1990/03/25
Suggested that treasurer make a report at each assembly and copies be sent with the

minutes.

Corrections Literature Fund 6.0
1988/08/21
Voted to increase Matching Literature Fund from $300 to $400.
Superseded: see, Ch.5 Sec.B 1991/03/24

Newsletter 4.0
1987/11/15
Motion passed to increase the Area Newsletter subscription to $3.00 a year.

Corrections Literature Fund 4.0
1987/09/13 Pre-Conference Assembly Meeting
Motion: Keep the Matching Literature Fund the way it is. Carried.
[Note: the original proposal read: Put the Matching Literature Fund in the Area 75 treasury but kept on separate books. This proposal was defeated.]

Assembly Rent 2.0
1987/03/29
Agreed to take the rent of the Northport Club for the assemblies out of the Area Treasury.

Chair Expenses 3.0
1986/11/17 Fall Conference Assembly Meeting
Expenses: by Scott J. - incoming Southern Wisconsin Chairman
Form to be filled out by requesting party and submitted to the Area Treasurer.

Conference Fund 4.0
1983/08/28 Pre-Conference Assembly Meeting
All profit from Conferences go into Area Treasury.

Officers Lodging
1983/08/28 Pre-Conference Assembly Meeting
Area Officers (Chairperson, Secretary, Treasurer) to have registration and one night's lodging paid at Conference.

Excess Funds 4.0
1983/08/28 Pre-Conference Assembly Meeting
Disbursement of excess [Area] funds to be made after June 1.

Chair Expenses 1.0
1983/04/10 Pre-Conference Assembly Meeting
Motion: Approve all expenses of Committee Chairpersons. Carried.

Assembly Rent 1.0
1982/09/29 Pre-Conference Assembly Meeting
Motion: Pay Eastside Group $65.00 for each business meeting we hold. Motion carried.

Excess Funds 3.0
1982/09/29 Pre-Conference Assembly Meeting

Motion: Send Assembly Funds to Area Treasurer effective 1/1/83. (Formerly went to Milwaukee Central Office.) Motion carried.

Finance Committee 1.0
1980/09/07 Area and Committee Assembly Meeting
Suggested: A Finance Committee of three (3) persons appointed explain group contributions:

$15.00 for “Between Us” (for 10 copies) Annual Group
Subscription $13.00 for Delegates Fund
$ 2.00 for Assembly Fund

Delegate expenses 4.5
1980/03/09 Area Committee Meeting
Delegates allowance: $1,000.00 (up from $700.00).

Excess Funds 2.0
1979/10/29 Area Committee Meeting
Recommended: Treasurer release to Central Office excess funds payable to Central Office at end of each year rather than waiting for Spring Conference balancing of books. Approved.

Chair Expenses 2.0
1978/04/09 Pre-Conference Committee Meeting
Area Chairman: Establish an expense account for Area Chairman. Suggested: A record of expenses is submitted.

Trustee at Conferences
1975/09/07 Pre-Conference Assembly Meeting
Regional Trustee at Conferences: Always a guest. His/her expenses are paid by Area 75.

Corrections Literature Fund 2.0
1975/05/11 Assembly Meeting, Burlington
Motion: Allocate $250 for Institution Literature with Lou of Milwaukee Central Office to be in charge of disbursement of literature. Carried.

Excess Funds 1.0
1975/05/11 Assembly Meeting, Burlington
Motion: Split $1,120.96 between Milwaukee Central Office and GSO on a 70% - 30% basis. Carried.

Corrections Literature Fund 1.5
1975/05/11 Assembly Meeting, Burlington
Motion: Allocate $150 from Assembly Fund for Literature (Jeff S, District 15). Carried.

Check Authorization
1975/04/12 Assembly Meeting
Motion: Control of Conference Checking Account:
Checks to be signed by any two of the following officers - Secretary, Treasurer, Chairman. This arrangement can eliminate the expense of Treasurer having to be bonded.

Formerly Treasurer was in sole control of checking account. If any one of the three was not available, obligations could be paid with checks signed by the two available officers. Motion carried.

Delegate expenses 4.0
1975/04/12 Assembly Meeting
Raise Delegates expense allowance from $350 to $500.

Accounting Procedures
1974/10/12 Fall Conference, La Crosse, Wisconsin
Finance Committee: Have all area funds in one account under separate headings.

Conference Fund 2.5
1974/06/08
Motion: Apportion Area Conference Funds according to suggestion on page 52 of Service Manual “i.e.” 60-30-10 plan. Motion carried.

Conference Fund 2.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
Surplus funds: $1,500 minimum balance for Conference Account. Surplus to GSO after Fall Conference expenses are paid.

Delegate Expenses 3.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
Motion: Conference pay Delegate’s expenses incurred while performing services. Motion carried.

Delegate Expenses 2.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
Motion: Pay Delegate’s expenses in addition to New York Conference. Carried.

Officer Expenses
1972/06/03
Financial assistance to elected group officers to enable them to attend business meetings. Approved, if such added expense of group officer should be a financial burden.

Delegate Expenses 1.0
1965/05/17 Spring Conference, Manitowoc, Wisconsin
1. Motion: $6.00 contribution at each Fall Conference to cover Delegates expenses to replace $12.00 contribution made every two years. Carried.

Conference Fund 1.0
1963/10/18 Fall Conference, Kenosha
Motion: 30 days after a Conference, retain $500 in Conference Account. Contribute remainder to New York as Southern Wisconsin Conference contribution. Motion carried.

**G. Grapevine**

Eliminate Rainbow Cans
2010/10/17
Eliminate the Count on Us fund as a separate fund and combine it with the Rainbow Fund. The combined fund will be called the “Corrections Literature Fund”. The purpose of the Corrections Literature Fund will be to purchase Conference-approved literature and Grapevine/La Vina subscriptions and/or materials for use in correctional institutions. The Corrections Chair, with help from the Grapevine Chair, will authorize expenditures from the newly created Corrections Literature Fund.

Large print Grapevine
2003/09/14
That Area 75 propose, through the delegate, that the Grapevine office have a limited run of large print Grapevine magazines with the quantity and duration of the run to be determined by the Grapevine staff

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount’s rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year’s budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year’s budget. Motion passed. 56 in favor, 35 opposed.

Recycle Labels
1996/03/24
That Area 75 send a formal, written request to AAWS suggesting the mass production of pre-printed labels for use inside the front cover of all Grapevine and AAWS literature for the purpose of encouraging the recycling of used or unwanted items through donation to local A. A. Archives or Central/Intergroup Offices.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers’ expenses.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM’s and Committee Members to present written reports

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**H. Literature**

A.A. For The Woman Pamphlet
2014/01/19
Madison, Wisconsin, Winter Service Assembly; non-emergency business
That Area 75 support a request to the General Service Conference to request a revision be made to the pamphlet "A.A. For The Woman" which was last revised in 1986 to update some of the stories to be more relevant for a woman coming to A.A. today.

Military Veterans suffering from Alcoholism pamphlet.
2009/04/19
Request a new AA Conference Approved brochure or pamphlet for Military Veterans suffering from Alcoholism.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Audio cassette tapes
1996/03/24
1. That Area 75 send a formal, written request to AAWS to develop an audio cassette tape album which consists of a reading of the book "Pass It On".
2. That Area 75 send a formal, written request to AAWS to develop an audio cassette tape album which consists of a reading of the book "Dr. Bob and the Good Old Timers".
3. That Area 75 send a formal, written request to AAWS suggesting the mass production of pre-printed labels for use inside the front cover of all Grapevine and AAWS literature for the purpose of encouraging the recycling of used or unwanted items through donation to local A. A. Archives or Central/Intergroup Offices.

Literature Committee

1994/09/25
Formation of Area 75 Literature Committee with the Alternate Delegate to serve as Chair.

Big Book Pricing
1994/09/25
To send a letter to GSO recommending that all “Big Books” [the book Alcoholics Anonymous] be the same price (Braille, foreign language, large print, etc.).

Big Book Personal Stories
1994/09/25
To send a letter to GSO recommending printing a volume containing all personal stories from the first three (3) editions of the “Big Book” [the book Alcoholics Anonymous].

Circle and Triangle symbol
1994/04/10
To send a letter to GSO expressing objection to the elimination of the Circle and Triangle graphic symbol from all A. A. Conference-approved literature.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers’ expenses.
(See, Appendix - Attachment No. 5)

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM’s and Committee Members to present written reports

Literature expenses Assembly
1975/05/11 Assembly Meeting, Burlington
Motion: Allocate $150 from Assembly Fund for Literature (Jeff S., District 15). Carried.

**I. Public Information (PI)**

**Web Site guidelines 2.0**
2005/09/25
Guidelines for the Area 75 (Southern Wisconsin Web Site
Change Section III Paragraph 6 to:
“The Area 75 website may link to other websites at the discretion of the Area 75 PI Chairperson. The PI Chair will consult with the Area 75 Chairperson should questions arise regarding conformity to the AA Traditions.”

When an external link on the Area 75 website is selected, the following disclaimer page will be displayed: “ATTENTION You are now exiting the Area 75 website. We have provided this link to facilitate information about local AA activities. Our links do not constitute or indicate review, endorsement, or approval. Thank you for visiting the Area 75 website. We appreciate your interest and hope that you have found the information

you were seeking."

Website Funding
2004/09/12
That Area 75 provides funds to modify and maintain the current area website, not to exceed $200 per year

Area 75 Website
2001/09/16
To establish an Area 75 Web Site using the information included in Attachment I and the Guiding Principles for Web Site Development included in Attachment IIMileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Web Site
***(Approved by the Public Information Committee, Sub-Committee on the Web Site, February 17, 2001) Amended 9/25/2005***

To establish an Area 75 Web Site using the information included in Attachment 1 and the Guiding Principles for Web Site Development included in Attachment II.

**Guidelines**
**For the Area 75 (Southern Wisconsin) Web Site**

**Section I.** ***Statement of Purpose***

The purpose of the Area 75 Web Site is to help the still suffering alcoholic by carrying the message of recovery through Alcoholics Anonymous to the general public and to provide information regarding events, meetings, workshops, conferences and other matters of importance to recovering alcoholics. It is our hope that through these Web Site alcoholics may be assisted in developing face-to-face contact with one another.

**Section II.** ***Guiding Principles***

For the purposes of the principles guiding all of our activities related to the Area 75 Web Site we adopt the definition of Alcoholics Anonymous (AA) appearing in the



Fellowship's basic literature and cited frequently at meetings of Alcoholics Anonymous groups referred to as the preamble:

"Alcoholics Anonymous is a fellowship of men and women who share their

experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. There are no dues for fees for AA membership; we are self supporting through our own contributions. AA is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy; neither endorses nor opposes any causes. Our primary purpose is to stay sober and help other alcoholics to achieve sobriety." (Copyright by the AA Grapevine, Inc.)

Additionally, we adopt the Twelve Traditions of Alcoholics Anonymous for all of our internal and external relationships. The Traditions were originally accepted and endorsed by the AA membership as a whole at the International Convention of AA at Cleveland, Ohio in 1950 and are as follows:

**1.** Our common welfare should come first; personal recovery depends upon AA unity.

***2.*** For our purpose there is but one ultimate authority-a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.

***3.*** The only requirement for AA membership is a desire to stop drinking.

***4.*** Each group should be autonomous except in matters affecting other groups or AA as a whole.

***5.*** Each group has but one primary purpose-to carry its message to the alcoholic who still suffers.

***6.*** An AA group ought never endorse, finance or lend the AA name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.

***7.*** Every AA group ought to be fully self-supporting, declining outside contributions.

***8.*** Alcoholics Anonymous should remain forever nonprofessional, but our service centers may employ special workers.

***9.*** AA, as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.

***10.*** Alcoholics Anonymous has no opinion on outside issues; hence the AA name ought never be drawn into public controversy.

***11.*** Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio and films.

***12.*** Anonymity is the spiritual foundation of all our traditions, ever reminding us to place principles before personalities.

(Reprinted from the AA Fact File, General Service Office of Alcoholics Anonymous)

Furthermore, we adopt AA's Public Information Policy that was unanimously adopted at the 1956 General Service conference of AA, which is stated as follows:

> "In all public relationships, AA's sole objective is to help the still suffering alcoholic. Always mindful of the importance of personal anonymity, we believe this can be done by making known to him or her, and to those who may be interested in his or her problem, our own experience as individuals and as a fellowship in learning to live without alcohol. We believe that our experience should be made available freely to all who express sincere interest. We believe further that all our efforts in this field should always reflect our gratitude for the gift of sobriety and our awareness that many outside AA are equally concerned with the serious problem of alcoholism" (Reprinted from the AA Fact File, General Service Office of Alcoholics Anonymous.)

**Section III *Administration***

The Area 75 Web Site shall be registered with the entity controlling domain registration for purposes of the World Wide Web of the Internet under the direction of the Area 75 Public Information Committee chairperson and be named as follows:

http://www. [INSERT NAME HERE]

Area 75 shall be named the owner of the domain registration.

The billing contact for costs related to the establishment and maintenance of the Area 75 Web Site shall be the Area 75 Treasurer. However, the Public Information Committee Chairperson must approve payment for such costs prior to reimbursement by the treasurer.

The contact person within Area 75 for matters affecting the Area 75 Web Site shall be the Public Information Committee Chairperson or her/his designee from the Public Information Committee/Sub Committee on the Web Site.

The Area 75 website may link to other websites at the discretion of the Area 75 PI Chairperson. The PI Chair will consult with the Area 75 Chairperson should questions arise regarding conformity to the AA Traditions. When an external link on the area 75 website is selected, the following disclaimer page will be displayed: "ATTENTION You are now exiting the Area 75 website. We have provided this link to facilitate information about local AA activities. Our links do not constitute or indicate review, endorsement, or approval. Thank you visiting the Area 75 website. We appreciate your interest and hope

that you have found the information you were seeking." Amended 9/25/2005 ~~The Area 75 Web Site shall link only to the Alcoholics Anonymous Web Site~~ ~~maintained by the General Service Office at~~ ~~www.alcoholics-anonymous.org~~ Superseded 9/25/2005

***Duties and Responsibilities of the Public Information Committee Chairperson and the Sub Committee on the Web Site***

The Sub Committee on the Web Site, facilitated by the Public Information Committee Chairperson, shall determine the initial content of the Area 75 Web Site and the Chairperson shall bring the Committee recommendations to the Area 75 Assembly for review and discussion.

On-going maintenance of the Area 75 Web Site shall be the responsibility of the Public Information Committee Chairperson or his/her designee from the Sub Committee on the Web Site.

All of the information posted in the Area 75 Web Site pertaining to special events hosted by AA Groups or Districts in the area must be sent to the Public Information Committee Chairperson by the District Meeting Member (DCM) or her/his designee from the District where the AA group is located. This arrangement shall help secure the integrity of the content of the Web Site in keeping with these guidelines. If there is a question regarding the content of an event to be posted the final decision regarding inclusion of the information in the Area 75 Web Site shall be made by the Area 75 Chairperson.

Changes, additions and updates to the information posted in the Web Site shall be made no less than once per month with input provided by the membership at large.

The Public Information Committee Chairperson or her/his designee from the Area 75 Sub Committee on the Web Site shall be the only person with access to the site for purposes of content, changes, additions and updates.

The Public Information Committee Chairperson or her/his designee from the Sub Committee on the Web Site with consultation provided by the Area 75 Chairperson shall assure that the best available price is secured for the cost of establishing and maintaining the Area 75 Web Site.

**Section IV.** ***Procedural Revisions***

These Guidelines may be revised upon approval by the voting membership of Area 75 at a regularly scheduled business meeting.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**J. Accessibilities**

Name Change
2017/09/24
To change the name of the Area 75 Special Needs Committee to the Area 75 Accessibilities Committee.

Translation 3.0
2004/03/28
That Area 75 purchase (12) digital receivers to be used with the translation equipment

Translation 2.0
2002/03/03
That Area 75 purchase and maintain it's own translation system. This system would be used for (4) Area Assemblies, (2) Agenda Planning Meetings and the Delegate's Report. It would also be available, on 30 days request, for the Unity Conference and District and Group functions. The equipment would be the responsibility of the Special needs Chairperson
Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Translation 1.0

1997/09/14
District 10 requested that a professional Spanish interpreter be available at all (4) Area Assemblies, (2) Agenda Planning Meetings and the Delegate's report; as long as this service is requested by the DCM at least 30 days in advance of the event.

Special Need Committee
1997/03/23
That Area 75 form and fund their own Special Needs Standing Committee. The purpose of the committee would be to carry a stronger message to persons who are blind or visually impaired; deaf or hearing impaired; chronically ill or homebound; and, those with limited reading skills; and, to help meet the needs of alcoholics with special needs. Cost to the Area: Estimate of funding required is unknown. Funding would come through the Area, which would likely become an ongoing expense.

Signer / Interpreter
1996/09/15
That the Area 75 Chairperson provide a signer/interpreter for the hearing impaired at Area 75 Agenda Planning Meetings and/or Pre-Conference Assemblies, when requested by Area 75 District Committee Member's with a 30-day advance notice prior to the said meeting.

Wheelchair information
1993/09/19
To provide wheelchair accessibility information in meeting directories. [Editors Note: Since Area 75 has no responsibility for printing meeting directories, and no authority to dictate what gets printed in meeting directories, this Area 75 Assembly Action is really a suggestion to the Central/Intergroup offices which do print those meeting directories.]

**K. Treatment**

Combine Bridging the Gap with Treatment
2007/04/22
Combine the Bridging the Gap Area Standing Committee into the Area Treatment Standing Committee.

Mileage Reimbursement
2001/03/04
That Area 75 pay mileage for Area Officers and Committee Chairs in an amount equal to that which GSO pays the delegate for driving mileage when attending the General Service Conference. This amount's rate is sent to the delegate each year prior to his/her attendance at the General Service Conference and should be updated automatically upon its receipt by the delegate.

Budget 2.0
1998/09/13
Area 75 Officers and Standing Committees submit a yearly budget at the beginning of each year. The budgets are submitted to the Area 75 Treasurer. The budget should be within 10% of the previous year's budget. If it is not, then the budget should come before

the first Area 75 Agenda Planning Meeting for approval. Until then the budget will remain the same as last year's budget. Motion passed. 56 in favor, 35 opposed.

Bridging the Gap Budget
1991/09/22
Motion passed to help "Bridging the Gap" program defray some of the cost by making $300 available to the Treatment Committee.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses.
(See, Appendix - Attachment No. 5)

DCM and Chair Reports
1983/06/26 Area Committee Meeting
DCM's and Committee Members to present written reports

Reports 1.0
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.
[Editors' Note: This Assembly Action applies to all Area 75 Elected Officers]

**L. Technology**

Proposal was passed at the Spring Assembly to Create a standing Technology Committee
Date: January 29, 2023
The scope of the committee is to technically maintain Area 75 website, working with the PI Committee on content. Administer Area 75 email accounts as well as rotational support training (switching accounts to new Chairs, etc.). Works with the conference hosting committee on technical requirements for the Area Assembly. Consults with other committee chairs on their technology needs.

- Structure, Duties and Expenses are listed in the Area 75 Handbook

## Chapter Three: Conferences & Workshops

### A. Area 75 Spring & Fall Conferences/Conference Advisory Committee (CAC)

East Central Regional Conference
2017/04/09
Rescind the advisory action adopted 10/16/2011 which states "That in the years in which Area 75 hosts the East Central Regional Conference (ECRC) the Area 75 annual conference be held in July in conjunction with the regional conference" and replace it with the following: That in the years in which Area 75 hosts the East Central Regional Conference (ECRC), said ECRC will be held in conjunction with the Area 75 annual conference scheduled in October or November of that year.

Assembly Schedule, Proposal Procedure
2016/10/22
Manitowoc, Wisconsin, Fall Conference Service Assembly; non-emergency business This is a proposal for housecleaning of the assembly actions to reflect the current practice of the area assembly after we changed from two conferences to a spring conference to a fall conference.

To rescind the following actions:
1988/03/27
Area Assembly to meet six times a year.
(2) Area Committee/Agenda Planning Meetings - Spring and Fall (6 weeks after Conference)
(2) Pre-Conference Meetings - Spring and Fall (6 weeks before Conference). (2) Conference Assemblies - Spring and Fall.

2008/04/20
That the three-day Area 75 Fall Conference, normally held in October or November of each year, be discontinued commencing in 2010; and, that a one-day Fall Service Assembly held to facilitate Area business; including, but not limited to, the Area 75 elections or the Area 75 Inventory (currently held in alternate years during the weekend of the Fall Conference), Standing Committee meetings, and officer and committee reports.

2013/10/20; Madison, Wisconsin, emergency business
That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That a one-day Spring Service Assembly be held to facilitate Area business previously conducted at the annual Conference held in the Spring, including but not limited to, the Area Delegate's report on the annual meeting of the General Service Conference and Area 75 Standing Committee meetings

2010/04/11
Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Spring Assembly or the Pre-Conference assembly. Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

**To put in place one new assembly action that combines these four proposals in a revised version of the current schedule of the area assembly meetings:**

The Service Assembly will meet five times a year, typically (but not required) as the Winter, Spring, Summer, Fall preconference, and Fall conference.

That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That the delegate will give the delegate's report at Summer Service Assembly.

Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Spring Assembly or the Preconference Fall assembly (or Fall assembly if conference is any other time than Fall). Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

2016/04/10
Madison, Wisconsin, Pre-Conference Assembly; non-emergency business; Authorize reimbursement for the Conference Advisory Committee Chair for required attendance at the Area 75 Conference. Reimbursement expenses are Registration, Banquet meals, 1 night lodging, and transportation. This is to be paid from the CAC chairs budget.

Service Material 2.0
2014/10/09;
Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business Classify the Area 75 Handbook and Area 75 Conference Guidelines as service documents.

Except matters concerning Area 75 finances, each Area 75 Service Committee may create and revise their own service documents using suggested guidelines published in the Area 75 Handbook.

Conference Checking Account Protocol
2014/10/09; Madison, Wisconsin, Fall Service Assembly; non-emergency business :
That the combined total of the conference checking account and the conference seed money shall not fall below $12,500, of which a minimum of $5,000 must be maintained as cash in the conference checking account as a conference reserve. Once the combined total of the conference checking account and the conference seed money exceeds $13,500, then the excess over $12,500 may be transferred to the general fund at the discretion of the Area 75 Treasurer in consultation with the Finance Committee.

Conference Fund Checking Account

2012/04/15
That Area 75 establish a separate Area 75 Conference checking account, initially funded by $10,000 from the current operating account, and that future conference accounting be reported on a separate financial statement.

ECR and Area 75 Conference
2011/10/16
That in the years in which Area 75 hosts the East Central Regional Conference (ECRC), the Area 75 annual conference be held in July in conjunction with the regional conference.

Conference Guidelines 8.0
2010/10/17
To approve the revised document “Area 75 Conference Guidelines” dated May 22, 2010. This document will supersede the 2007 revision.

ECR Trustee Invitation
2010/04/11
Invite the East Central Regional Trustee to Area 75 Conferences. The conference committee is responsible for all expenses, including travel, lodging, and meals. If the Trustee is unable to attend, another Trustee or GSO staff member should be invited.

Conference registration form
2010/04/11
Area 75 Conference registration form and flyer should be posted on the Area 75 website no later than October 1 preceding the conference. The flyers should be available at the Area 75 Fall Assembly, which is held in October. Only one Area 75 Conference registration flyer should be available at any one time.

Conference Fund 6.0
2009/04/19
To increase the amount of seed money advanced for Area 75 Conferences from $500.00 to $1,000.00. The Area 75 Conference Advisor requests the funds on behalf of the hosting conference committee. If funds in excess of $1,000.00 are requested, such increase will be subject to approval by the Area 75 Finance Committee.

Conference Guidelines 7.0
2007/09/16
To approve the revised document “Area 75 Conference Guidelines” dated June 24, 2007. This revised document will supersede the previous revision approved March 3, 2002.

Conference Guidelines service material
2007/09/16
To classify the “Area 75 Conference Advisory Committee Guidelines” as service materials.

Conference Guidelines 6.0
2007/09/16

To rescind the assembly action of March 3, 2002 approving the Conference Advisor Committee Guidelines.

Website Funding
2004/09/12
That Area 75 provides funds to modify and maintain the current area website, not to exceed $200 per year

Conference Guidelines 5.0
2003/09/14
Change section 5 of the Area 75 Conference Guidelines, “The Wrap-up” to read: Conferences will provide the Area Conference Advisory Committee chair with 2 copies of a conference summary report to include the hotel contract, flyer, program, committee summaries, a detailed financial report, budgets, attendance and banquet/breakfast numbers. The Conference Advisory Committee chair will give the original to the Area Archives and keep a copy for committee usage

Conference Fund 5.0
2002/03/03
Increase the conference seed money from $300.00 to $500.00. [Reference Assembly Action, Chapter 3, Page 3-1, Dated 11/15/87, which states, “Motion passed Conference Seed Money (start-up money) to $300].
Supersedes: see, Ch.3 Sec.A 1987/11/15

Conference Guidelines 4.0
2002/03/03
To adopt the attached document entitled “Area 75 Conference Guidelines” (draft copy dated 01/15/02).

Amendment: The sentence “The purpose of all Area 75 Conferences is to provide a sharing experience which incorporates the three legacies of Recovery, Unity and Service.” be added at the top of the Table of Contents page.
Amendment: On Page 5, the sentence ““Cooperates with facility management in designating smoking areas” be added under ‘The Chairperson/Co-Chairperson’ duties following “Maintains close contact with facility/catering”.

Supersedes: see, Ch.3 Sec.A 1986/09/14

Conference Guidelines 3.0
2002/03/03
To adopt the attached document entitled “Area 75 Conference Advisory Committee Guidelines” (draft copy dated 01/15/02).
Amendment: On Page 2, the sentence “Annually reviews the Area 75 Conference Guidelines document.” Was added as the last of the ‘responsibilities’.

Conference Bidding Timeline
2001/09/16
To move the time for bidding a conference up from 2 years to 3 years prior to the date of the conference. This time frame would provide a wider selection of available facilities

No Spring 2000 Conference
1998/09/13
Instead of having an Area 75 Spring 2000 Conference, an assembly meeting be held at the Monona Community Center. There are two reasons for this proposal; 1) no one submitted a bid on this conference; and 2) the Minneapolis World Conference. Motion passed. 58 in favor, 19 opposed.

Conference Guidelines 2.0
1996/03/24
That the Conference Advisory Committee convene an annual meeting at the Area 75 Spring Conference to review and make any necessary changes to the Conference Guidelines and current committee practices.

Conference Guidelines 5.5
1994/04/10
To not schedule the Area 75 Spring Conference during Mother's Day or the Memorial Day weekends.

Central/Intergroup Office for literature at Conference
1994/09/25
The District hosting the Area 75 Spring/Fall Conference may choose which Central/Intergroup Office is to provide A. A. literature sales at said conference.

Conference Signer/Interpreter
1993/09/19
To provide a signer/interpreter at all Area 75 Conferences for the Area Assembly, Saturday Night and Sunday Morning speakers.

Area Inventory
1993/03/28
For an Area Inventory to be taken at the non-election Fall Conference. [Note: Elections for Area 75 officers are conducted at the Fall Conference in even numbered years, so the Area 75 Inventory in this Assembly Action would be conducted at the Fall Conference in odd-numbered years.]

Conference Advisory Committee 3.0
1992/03/22
To accept the recommendations of the Ad Hoc Committee on the Conference Advisory Committee. Those recommendations are: A) that two (2) members of the committee be present for contract negotiations, and B) that the committee be composed of seven (7) rotating members.

Conference Advisory Committee 2.0
1989/09/24
Rotation of the Conference Advisory Committee: Motion carried that past Conference Chairpersons rotate on, and eldest members rotate off rather than selecting their own replacements.

AA approved literature at Conferences
1988/03/27
Resolved that:
A) A. A. Conference-approved literature and "other literature' will be physically separated.
B) That each grouping will be clearly marked.
C) The two sales counters will be close together to allow a single cash register.

Conference registration
1986/12/07 DCM and Standing Committee Meeting (Agenda Planning Meeting) New DCM's: Registering with Conference Secretary will help to facilitate Secretary's work.

Conference Scheduling
1986/09/14 Pre-Conference.
Suggestion made that to avoid a conflict of dates between the Spring Conference in our Area and the April General Service Conference in New York, the Conference Advisory Committee should check dates with the Delegate. The Delegate receives the dates two years in advance. The main purpose of the Spring Conference is for the Delegate to give their report from the G.S.O. Conference to the Assembly.

Conference Fund 4.0
1983/08/28 Pre-Conference Assembly Meeting
All profit from Conferences go into Area Treasury.

Officers Lodging
1983/08/28 Pre-Conference Assembly Meeting
Area Officers (Chair., Sect., Treas.) to have registration and one night's lodging paid at Conference.

Conference Guidelines 1.5
1979/04/08 Pre-Conference.
Motion: That Conferences be a three day affair instead of just one day. Motion Carried.
Conference Fund 3.0
1978/09/10 Pre-Conference Meeting and Assembly
Motion: Assembly Fund $500 maximum balance be changed to $300. Excess of $300 to be transferred to Conference Fund at the end of each year. Motion carried.

Trustee Invitation
1975/09/07 Pre-Conference Assembly Meeting
Regional Trustee at Conferences: Always a guest. His/her expenses are paid by Area 75.

Conference Guidelines 1.0
1975/05/11 Spring Conference, Burlington.
Motion: Have four Assemblies per year: two Pre-Conference Assemblies in Madison and the other two Conference Assemblies at the Conference site. Motion Carried.

Conference Advisory Committee 1.0

1975/04/12 Pre-Conference.
Motion: Permanent Conference Committee suggested by Chairman. Committee to consist of experienced members, to be rotated every two years with Conference Officers to advise District Conference Committee and develop Guidelines for Southern Wisconsin Area. Motion Carried.

Conference Fund 2.0
1973/09/09 Pre-Conference Meeting
Surplus funds: $1,500 minimum balance for Conference Account. Surplus to GSO after Fall Conference expenses are paid.

Conference Fund 1.0
1963/10/18 Fall Conference, Kenosha
Motion: 30 days after a Conference, retain $500 in Conference Account. Contribute remainder to New York as Southern Wisconsin Conference contribution. Motion carried.

**B. WICYPAA / ICYPAA**

**[intentionally left blank]**

**C. East Central Regional Conference**

2017/04/09
Rescind the advisory action adopted 10/16/2011 which states "That in the years in which Area 75 hosts the East Central Regional Conference (ECRC) the Area 75 annual conference be held in July in conjunction with the regional conference" and replace it with the following:
That in the years in which Area 75 hosts the East Central Regional Conference (ECRC), said ECRC will be held in conjunction with the Area 75 annual conference scheduled in October or November of that year.

ECR and Area 75 Conference
2011/10/16
That in the years in which Area 75 hosts the East Central Regional Conference (ECRC), the Area 75 annual conference be held in July in conjunction with the regional conference.

ECR Trustee Invitation
2010/04/11
Invite the East Central Regional Trustee to Area 75 Conferences. The conference committee is responsible for all expenses, including travel, lodging, and meals. If the Trustee is unable to attend, another Trustee or GSO staff member should be invited. Trustee
1976/09/12 Pre-Conference Assembly.
South Eastern Regional Trustee: Term 4 years. Qualifications in Service Manual to be read to Assembly.

Join East Central Regional
1974/03/12 Pre-Conference
Joe B., the present Delegate, informed committee of the switch of Southern Wisconsin Area 75 to the East Central Region. (approved in New York in April, 1974)

**D. Bridging the Gap Workshop**

Bridging the Gap Workshop 2.0
1996/09/15
That Area 75 sponsor (pay for) the cost of registration, hotel, and travel expenses for a representative from Area 75 (Area 75 Bridging The Gap Chairperson) to attend the 1996 Worldwide Bridging The Gap Workshop in St. Louis, MO during the weekend of September 20-22, 1996, for the purpose of making a bid to have the 1997 Worldwide Bridging The Gap Workshop hosted by Area 75.

Bridging the Gap Workshop 1.0
1996/03/24

That Area 75 submit a bid for the 1997 Worldwide Bridging The Gap Workshop and provide $300 seed money to the BTG committee to begin arrangements.

**E. Area 75 / Area 74 Unity Conference**

Unity Conference
2006/04/09
Area 75 withdraw its support from the unity conference effective after the 2006 unity conference.

**F. International Conference**

Area contribution to ECRC hospitality suite
2025/04/06; Madison, Wisconsin, Spring Service Assembly; Emergency Business
Area 75 contributes to the (ECR) East Central Region's hospitality room at the International Convention in Vancouver, the amount of $400.00. This proposal is in response to the hospitality treasurer's proposal at the recent CDPP (Conference of Delegates Past and Present) in Champaign, IL.

**Chapter Four: Area 75 Composition / Districts and Other Service Positions**

**A. Area 75 Composition / Districts**

Districts 4,15, & 22
2017/06/25
Merge Districts 4 & 22 and 15 into one district to more effectively serve the groups within their combined geographic area. We request our new district be called District 38. This is the next available district number in Area 75.

District 5 / 28
2014/10/09; Madison, Wisconsin, Fall Service Assembly; non-emergency business To

consolidate Districts 5 and 28 into one (1) District 28.

District 33 / 32
1999/09/12
That District 33 be merged with District 32.

District 18 / 2
1997/09/14 [rescinded 2014/10/09; Madison, Wisconsin; Fall Service Assembly; emergency business]
It is proposed that District 18 be dissolved and that the portion of Adams county formerly covered by District 18 be consider part of District 2

District 10
1997/03/23 Pre-Conference Assembly
That Area 75 establish District 10 as a Spanish-speaking district comprised of any and all Spanish-speaking AA groups in Area 75, regardless of their location geographically. Six or seven groups have already gotten together and elected a DCM.

District 10,20,21 / 20
1993/09/19
To consolidate Districts 10, 20 and 21 into one (1) District 20.

**B. District Committee Members (DCM's)**

Rainbow Can Elimination
2010/10/17
Eliminate the Count on Us fund as a separate fund and combine it with the Rainbow Fund. The combined fund will be called the "Corrections Literature Fund". The purpose of the Corrections Literature Fund will be to purchase Conference-approved literature and Grapevine/La Vina subscriptions and/or materials for use in correctional institutions. The Corrections Chair, with help from the Grapevine Chair, will authorize expenditures from the newly created Corrections Literature Fund.

Translation
1997/09/14
District 10 requested that a professional Spanish interpreter be available at all (4) Area Assemblies, (2) Agenda Planning Meetings and the Delegate's report; as long as this service is requested by the DCM at least 30 days in advance of the event.

Signer / Interperter
1996/09/15
That the Area 75 Chairperson provide a signer/interpreter for the hearing impaired at Area 75 Agenda Planning and/or Pre-Conference Assembly meetings, when requested by Area 75 District Committee Member's with a 30-day advance notice prior to the said meeting.

Rainbow Can
1994/04/10
To support and encourage the use of "Rainbow Cans" at the group level throughout Area 75 to

fund the purchase of AA Conference-approved literature for use in Corrections.

Area Funds 2.0
1992/09/13
To go back to the old way of accepting donations, that being the mailing of donations directly to the Area Treasurer.

DCM Reports 2.0
1989/03/27
Suggested that when District Committee Members give their reports, they include the location of their Districts and the number of groups it contains.

DCM Registration
1986/12/07 DCM and Standing Committee Meeting
New DCM's: Registering with Conference Secretary will help to facilitate Secretary's work.

DCM Reports 1.0
1983/06/26 Area Committee Meeting
Motion: DCM's and Committee Members to present written reports. Carried.

DCMs
1976/03/28 Committee and Assembly Meeting.
Elections: All past and present Group Service Representatives eligible to serve as D.C.M. with one vote per group. Follow Service Manual Guidelines.

**C. Group Service Representatives (GSR's)**

Rainbow Can Elimination
2010/10/17
Eliminate the Count on Us fund as a separate fund and combine it with the Rainbow Fund. The combined fund will be called the "Corrections Literature Fund". The purpose of the Corrections Literature Fund will be to purchase Conference-approved literature and Grapevine/La Vina subscriptions and/or materials for use in correctional institutions. The Corrections Chair, with help from the Grapevine Chair, will authorize expenditures from the newly created Corrections Literature Fund.

GSR Voting
2007/04/22
GSR will have voting privileges for Budget purposes no matter what meeting the approval of the budget is held.

GSR Handbook
2001/09/16
That the Area finances a GSR handbook, which is similar to the GSR handbook from Area 20 in Northern Illinois. Each DCM and Area Chair has a copy of the primary document.

GSR School
2001/09/16

That an orientation be conducted at the first Agenda Planning Meeting of each year for new GSRs.

Rainbow Can
1994/04/10
To support and encourage the use of “Rainbow Cans” at the group level throughout Area 75 to fund the purchase of AA Conference-approved literature for use in Corrections.

Area Funds 2.0
1992/09/13
To go back to the old way of accepting donations, that being the mailing of donations directly to the Area Treasurer.

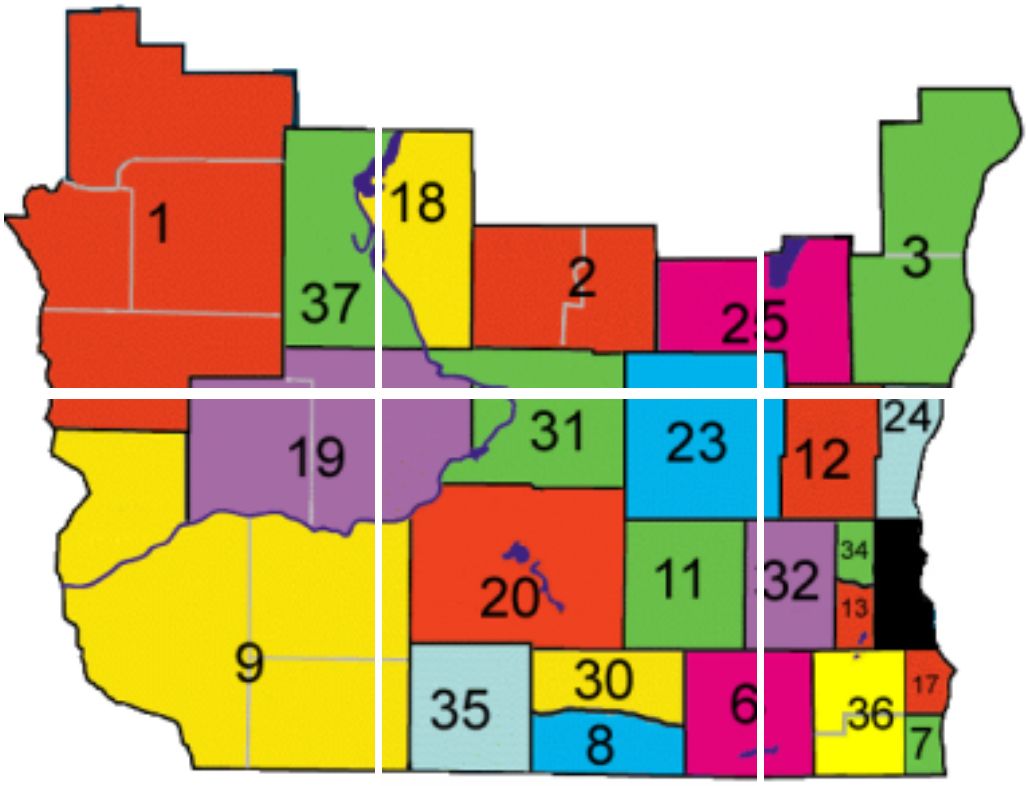
GSR
1976/09/12 Pre-Conference Assembly.
Election of Group Service Representatives: This is a group responsibility. It is the group member’s conscience to determine who they elect.

**D. Other Service Positions**

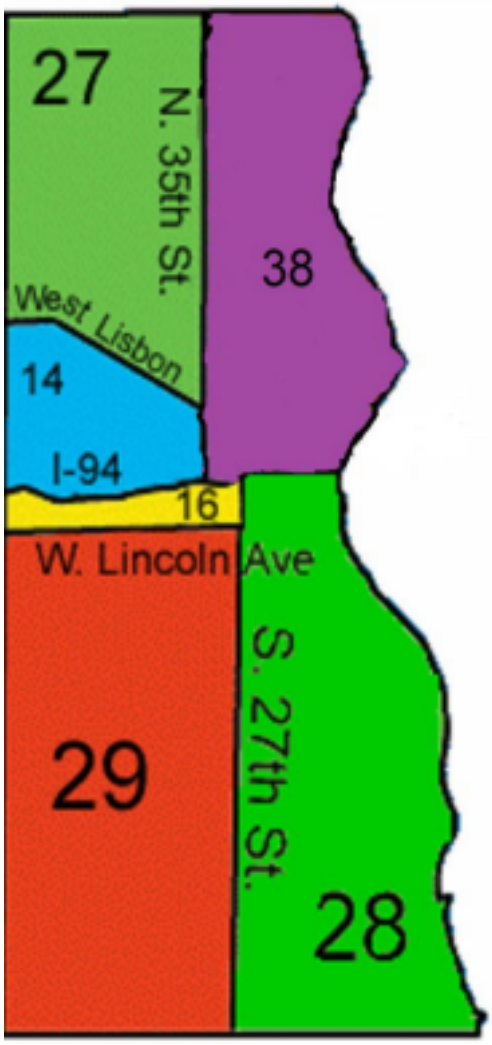
Area 75 Computer Resource

Eliminate Computer resource
2002/09/15
To eliminate the Area 75 Computer Resource (Computer Directory) position
Supersedes: Ch.4 Sec.A 1994/04/10

**E. Area Map**




District 10 is an at large district for the Spanish speaking community.




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**Milwaukee County District Boundaries**

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As of June 25, 2017 per Assembly Action, Districts 4, 15, & 22 merged into the new District 38

**Chapter Five: Area 75 Business Practices**

**A. Area 75 Meeting Policies & Procedures**

D&O Insurance
2026/09/27; Madison, Wisconsin, Pre-conference Assembly; Non-Emergency Business
To annually budget for the purchase of Directors and Officers (D&O) insurance.

Online Contributions
2026/09/27; Madison, Wisconsin, Pre-conference Assembly; Non-Emergency Business
To authorize the Area 75 Finance Committee to establish a system to receive online contributions, i.e., establish an account with a mobile payment service.

Incorporate Area as a Non-Profit
2025/04/06; Madison, Wisconsin, Spring Service Assembly; Non-Emergency Business
Formation of a Wisconsin Non-Stock, Not-for-Profit Corporation – "Southern Wisconsin Area Assembly Inc."
Obtain a federal employer identification number (FEIN)
Apply for recognition of tax exemption with the Internal Revenue Service (Form 1023EZ)
Apply for a Certificate of Exempt Status (CES) number with the Wisconsin Department of Revenue (Form S-103)

Appointed Committee Members/Past Delegate Mileage Proposal
2019/09/08
That an annual budget be created for reimbursement of mileage to Area 75 Assemblies, Delegate Workshop, and the Fall Conference for Appointed Committee Members and Past Delegates. This would include any unreimbursed members of the Agenda, Finance & Conference Advisory Committees and any unreimbursed Past Delegates currently residing in the Area 75 boundaries. A Committee member or Past Delegate who serves in multiple roles for Area 75 can be reimbursed only one time for each Assembly / Conference / Committee meeting. Reimbursement would not be mandatory and would only be paid to a qualified member if a request is submitted to the Area 75 Treasurer on an Expense Reimbursement Form.

Assembly Schedule, Proposal Procedure
2016/10/22
Manitowoc, Wisconsin, Fall Conference Service Assembly; non-emergency business This is a proposal for housecleaning of the assembly actions to reflect the current practice of the area assembly after we changed from two conferences to a spring conference to a fall conference.

To rescind the following actions:
1988/03/27
Area Assembly to meet six times a year.
(2) Area Committee/Agenda Planning Meetings - Spring and Fall (6 weeks after Conference)
(2) Pre-Conference Meetings - Spring and Fall (6 weeks before Conference). (2) Conference Assemblies - Spring and Fall.

2008/04/20
That the three-day Area 75 Fall Conference, normally held in October or November of each year, be discontinued commencing in 2010; and, that a one-day Fall Service Assembly held to facilitate Area business; including, but not limited to, the Area 75 elections or the Area 75 Inventory (currently held in alternate years during the weekend of the Fall Conference), Standing Committee meetings, and officer and committee reports.

2013/10/20; Madison, Wisconsin, emergency business

That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That a one-day Spring Service Assembly be held to facilitate Area business previously conducted at the annual Conference held in the Spring, including but not limited to, the Area Delegate's report on the annual meeting of the General Service Conference and Area 75 Standing Committee meetings

2010/04/11
Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Pre-conference Assembly or the Fall service assembly. Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

**To put in place one new assembly action that combines these four proposals in a revised version of the current schedule of the area assembly meetings:**

The Service Assembly will meet five times a year, typically (but not required) as the Winter, Spring, Summer, Fall preconference, and Fall conference.

That the Area 75 Conference, currently held annually in May (or June) of each year, be held in October or November (preferably the third weekend of October) of each year; and, That the transition year be 2016; and that, in that year, two Area Conferences be held; i.e., the one already scheduled for May In Oconomowoc and the first newly proposed one in October or November; and, That the delegate will give the delegate's report at Summer Service Assembly.

Proposals for Assembly Action may be submitted to the Area Chair at any time. Proposals will be considered by the appropriate committee for inclusion on the agenda for the Area 75 Assembly following the Winter and/or Summer Service Assemblies where the committees are scheduled to meet. Voting on the proposals that were recommended for inclusion on the agenda will take place at the Spring Assembly or the Preconference Fall assembly (or Fall assembly if conference is any other time than Fall). Voting on proposals that constitute emergency business may occur at any assembly when substantial unanimity (67%) of the voting members present determines it is a matter that cannot wait.

Deadline for requesting reimbursement
2016/04/10
Madison, Wisconsin, Pre-Conference Assembly; non-emergency business; Reimbursement requests for all Area and Regional events must be submitted to the Treasurer by December 1st of each calendar year.

Service Documents 2.0
2014/10/09; Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business Classify the Area 75 Handbook and Area 75 Conference Guidelines as service documents.

Except matters concerning Area 75 finances, each Area 75 Service Committee may create and revise their own service documents using suggested guidelines published in the Area 75 Handbook.

Assembly Actions Publication Process
2014/10/09; Madison, Wisconsin, Fall Service Assembly; Non-Emergency Business Clarify the publication process for Area 75 Assembly Actions as follows: 1. Every formal action taken by the Area 75 Assembly should appear in Assembly Actions at least once. An action may appear multiple times in the document if the action pertains to more than one topic or subject. Each listing in Assembly Actions shall contain
the following information:

a. The verbatim text of the proposal that resulted in formal action
b. The date, location and the type of assembly at which the Area 75 Assembly took the action, and whether the action constituted emergency business. c. Each Assembly action should be associated with a single, descriptive tag, used to identify the action in the Assembly Action table of contents, with the same tag used in each instance the action appears in the Assembly Actions document. The Alternate Chairperson shall attach such a descriptive tag to each action taken by the Area 75 Assembly and report all such tag designations to the Agenda Committee.

2. The standards established in this proposal, and any future changes to the publication standards for the Assembly Actions document, apply to updates of the document going forward from the date the Area 75 Assembly adopts such changes as a formal action. Where the listings for Assembly actions appearing in prior editions of Assembly Actions do not conform to any new standard, the Alternate Chairperson may rely upon the text and information for each entry contained in those prior editions of the Assembly Actions document unless and until a member of the Area 75 Assembly challenges that entry in Assembly Actions.
3. Any member of the Area 75 Assembly may challenge the text and related information for any Assembly action listed in Assembly Actions. The person challenging that entry is responsible for researching the Area 75 Archives for the original proposal that resulted in that Assembly action. Where there is a discrepancy between the original proposal and the text of Assembly Actions, the text of the original proposal shall prevail, and the Alternate Chairperson shall include the necessary revision in subsequent editions of Assembly Actions. Where no such information is available, prior editions of Assembly Actions should prevail, unless in the opinion of the Alternate Chairperson or the Agenda Committee the matter requires clarification by the full Area 75 Assembly.
The Alternate Chairperson shall report all challenges and modifications to Assembly Actions to the Area 75 Assembly.
4. The Assembly Actions document should conform to the following standards:

a. Each Assembly action should appear in every section of Assembly Actions where the category or topic of the section relates to that Assembly action. b. Within each section, the Assembly actions should appear in reverse chronological order—the most recent Assembly action listed first and the oldest Assembly action last.
c. Assembly Actions should contain a title page that includes full document title and the date of the update. Each page of the document should contain the short document title and the date of the document's update in the footer of the page.

5. The Alternate Chairperson, with the concurrence of the Agenda Committee and in conformity with all applicable Area 75 Assembly actions, A.A. Tradition, and The A.A. Service Manual, may without further Assembly action reorganize and reformat Assembly

Actions to maximize its usefulness to the GSRs and to the DCMs, Area Officers and Committee Chairs.

6. The Alternate Chairperson can update the Assembly Actions document to include new Assembly actions and deliver copies of the updated document to the following Area 75 Trusted Servants within 30 days of any assembly where Area 75 takes any formal action.
    a. Full copies to the Area 75 Archivist and the Area 75 Webmaster
    b. Full, digitally editable copies to the Area 75 Chairperson and the Area 75 Secretary for backup purposes.
c. A document containing only the changes to Assembly Actions to the Area 75 Secretary.
7. Updated copies of the Assembly Actions document can be distributed as follows: a. Within 15 days of receiving an updated copy of Assembly Actions, the Area 75 Secretary will distribute the document containing
    the changes to Assembly Actions to all persons on Area 75 Committee. b. Within 15 days of receiving an updated copy

Assembly Actions and Handbook 2.0
2012/06/24; Madison, Wisconsin; Summer Service Assembly; non-emergency business That effective with the Panel 62 rotation beginning in January 2013, a copy of the Area 75 Assembly Actions and the Area 75 Handbook be given to all incoming officers and standing committee chairs, on their request to the Alternate Chair, at the beginning of their term, and will be distributed at the turnover meeting normally held in December prior to the start of the rotation. In addition, a copy of the Area 75 Assembly Actions and the Area 75 Handbook will be given to each District Committee Member (DCM), if requested, at the Winter Service Assembly in January 2013. The Alternate Chair will maintain a list of persons/positions who have requested a hard copy. In future years, if a binder is not passed to the next person in the rotation, one may be requested from the Area 75 Alternate Chair.

Assembly Actions and Handbook 1.0
2012/06/24; Madison, Wisconsin; Summer Service Assembly; non-emergency business Once updates to Area 75 Assembly Actions or the Area 75 Handbook are approved, they are to be posted to the area web site no later than 45 days following the assembly when adopted. Hard copies of the changed or added pages will be available to area committee members (area officers, area standing committee chairs and district committee members (DCM's)) who possess binders at the next scheduled area assembly that occurs at least 45 days following the assembly when adopted. The Alternate Chair will also furnish editable copies of the Area 75 Assembly Action and Area 75 Handbook to the Area Chair and the Area Secretary for backup purposes. This change will take place effective with the panel 62 rotation beginning January 2013. If adopted, this proposal will also update the duties of the Area 75 Alternate Chair in the Area 75 Handbook

Revise Area 75 Proposal Form
2011/04/10
Revise Area 75 Proposal Form

Assembly Actions Revision 2.0
2010/04/11
Adopt a revised version of the Area 75 Assembly Action's Appendix E, Attachment 5 – Financial Support of Area Officers, as set forth in the attachment to this proposal. The new

version set forth in the attachment would replace the existing version of Area 75 Assembly Action Attachment 5 in its entirety.

Assembly Actions Revision 1.0
2010/04/11
Adopt an updated version of the Southern Wisconsin Area 75 Handbook as set forth in the attachment to this proposal.

The new version would replace the existing version of the handbook in its entirety.

Assembly Actions Substantial Unanimity
2010/04/11
In order to become an Assembly Action, a proposal must be approved by substantial unanimity---defined as a two thirds majority of the vote.
Once an assembly action has been adopted a substantial unanimity will be required to change or rescind the assembly action.

Minutes 4.0
2010/04/11
Rescind 1992/03/22 Assembly Action that reads: “To read the minutes of the working part of the assemblies/meetings and not to read the Committee Reports. Adopt the following procedure for Approval of Area 75 minutes:
Prior to the assembly meetings, the Area Secretary distributes Area 75 Assembly Minutes to the area committee and others who request to receive the minutes. In addition, copies of the minutes are available at the assembly where they can be reviewed prior to approval. The Area Chair will ask if there are any additions or corrections as printed. If corrections or additions are needed, the Secretary will note the corrections. The Chair will then ask for a motion to approve the minutes as printed or as corrected. A simple majority vote is necessary to approve the minutes. Corrected minutes will be posted on the Area Website and sent to the Area 75 Archives within 30 days of the assembly meeting.

Agenda Planning Committee
2008/04/20
That the Area 75 Agenda Planning Meetings, normally held in January and June of each year, be discontinued; and, that the January Agenda Planning Meeting be replaced by a Winter Service Assembly; and, that an Area 75 Agenda Committee be implemented. It will be the responsibility of the Agenda Committee to review and approve the overall format and content of the agenda and/or program, including voting items, for the Area 75 Assemblies, in consultation with other officers and committee chairpersons. The Area 75 Chairperson would also serve as the Chairperson of the Agenda Committee, and would appoint a minimum of four additional members to serve on the Committee during each two-year rotation.

Standing Committee Resume
2004/09/12
That Area 75 begins to use a new type Standing Committee selection process based on the completed resume forms submitted by interested Area 75 members no later than December 1st of the election year. The selection process will still be at the discretion of the newly elected Area 75 chairperson.

PO Boxes
2002/03/03
Propose that Area 75 establish permanent P.O. Box mail addresses for the Area 75 Treasurer and Area 75 Corrections Chair. After the P.O. Box for the Treasurer is established, all funds of any type should be sent to the Area 75 Treasurer for distribution. This would include funds for the Grapevine "Count On Us" fund and the Corrections "Rainbow Can" fund. Distribution of special funds by the Area 75 Treasurer shall be done at the direction of the appropriate Standing Committee Chair (i.e., "Count On Us" by the Grapevine Chair and "Rainbow Can" by the Corrections Chair). Any future special funds that may be established by Area 75 Standing Committees shall also be handled in the manner. After the establishment of the permanent Area 75 Corrections P.O. Box, all correspondence relating to Corrections will be sent to that address. Corrections correspondence would include Bridging the Gap referrals from correctional facilities, any indirect corrections correspondence and any mail pertinent to the Area 75 Corrections Standing Committee.

GSR Handbook
2001/09/16
That the Area finances a GSR handbook, which is similar to the GSR handbook from Area 20 in Northern Illinois. Each DCM and Area Chair has a copy of the primary document.

GSR School
2001/09/16
That an orientation be conducted at the first Agenda Planning Meeting of each year for new GSRs.

Area 75 Website
2001/09/16
To establish an Area 75 Web Site using the information included in Attachment I and the Guiding Principles for Web Site Development included in Attachment II.

Schedule 8.0
2001/09/16
That the date for the Agenda Planning Meeting currently scheduled annually in December be moved to the third Sunday in January first choice, then whatever Sunday is available after that.
Supersedes: see, Ch.5 Sec.A 1998/03/22

Safety Deposit Box
2001/03/04
Discontinue using a safety deposit box at Marine Bank to store copies of the minutes of Area 75 Assemblies and Meetings. (see Assembly Action: Ch.5 Sec.A 1976/09/12 #2). Choice of a storage location for the minutes will be the responsibility of the Archives Chairperson.

Schedule 7.0
1999/09/12
Area 75 Assemblies and Agenda Planning Meetings begin at 9:00 a.m. and are conducted until all business is completed. The agenda will be published in advance and business will be conducted in the order written. Lunch breaks will be determined at the meetings by majority

opinion of those in attendance.

Handbook
1999/03/21
That Area 75 adopts the Area 75 Handbook.

Alt Chairs' Expenses
1998/09/13
Area 75 pay the expenses for Alternate Chairperson, Alternate Secretary and Alternate Treasurer. That these #reimbursements be for expenses incurred while attending Area 75 Conferences: 1) one night's lodging if the distance is #greater than 100 miles ; 2) travel expenses/mileage, 3) registration. That these reimbursements be for expenses incurred while attending Agenda Planning Meetings and Pre-Conference Assemblies: 1) travel expenses/mileage.

Schedule 4.0
1997/09/14 Pre-Conference Assembly Meeting
Elimination of Area 75 District Committee Members' sharing sessions [during the morning of the Agenda Planning Meeting] and replace it with things that will attract the Group Service Representatives…..(with the agenda at the discretion of the Area Chairperson).

Translation 1.0
1997/09/14
District 10 requested that a professional Spanish interpreter be available at all (4) Area Assemblies, (2) Agenda Planning Meetings and the Delegate's report; as long as this service is requested by the DCM at least 30 days in advance of the event.

Absenteeism 2.0
1997/03/23
That any elected officer of Area 75 who misses two meetings of Area 75, without prior knowledge and approval of the Area Chair, will be considered as resigning. After missing the second meeting, without the prior knowledge and approval of the Area Chair, the Area Chair will notify the officer of the acceptance of their resignation. In the event the resigning officer is a Primary Officer the Alternate Officer automatically becomes the Primary Officer for the remainder of the current rotation and will be notified of such by the Area Chair. The Area Chair will then appoint a replacement Alternate Officer. At the next Area Meeting, the Chair will inform the Area of the changes and ask for their sustaining vote for the new Alternate Officer from all members present who are eligible to vote. In this case only a simple majority of those present and eligible to vote is needed to sustain the appointment. If no sustaining vote is given, the Chair will appoint another member and again ask for a sustaining vote. In the event the resigning officer is an Alternate Officer, the Area Chair will appoint another member to fill the remainder of the current rotation and ask the Area for a sustaining vote using the same method as for a resigning Primary Officer.

How the Southern Wisconsin Area 75 Assembly Operates
(proposed 1/5/97, adopted 3/23/97, amended 4/11/10)

(For the purposes of this document "Assembly" includes all Area 75 Meetings.)

**Summary of Assembly Procedures**
Generally speaking, we follow *Robert's Rules of Order*, and proceed on as informal a basis as possible consistent with the rights of all concerned. However, over the years the Assembly will adopt some exceptions to *Robert's Rules*, which will help it proceed more closely with the Traditions. It is important to remember that the purpose of rules of order is to make it easier for the Assembly to conduct its business; rules exist to allow the Assembly to do what it needs to do to carry out the will of the Area by reaching an informed group conscience.

**Assembly Quorum**
A quorum shall be a majority of the number of voting members at the time the vote is taken.

**General Rules of Debate** (Agreed to at the beginning of each Assembly) 1 People who wish to speak line up at the microphones and are call on in order. 2 Each Person may speak for two (2) minutes.
3 No one may speak for a second time on a topic until all who wish to have spoken for the first time.
4 Voting is by show of hands, for or against the motion.

**Substantial Unanimity Majority Vote**
In order to become an Assembly Action, a proposal must be approved by substantial unanimity — defined as a two-thirds majority of the vote. Once an assembly action has been adopted a substantial unanimity will be required to change or rescind the assembly action. –amended 4/11/2010

Because the number of members present in the hall during the Area Assembly varies from time to time, the phrase "majority vote" is taken to mean the majority of the voting members present.

After the establishment or rejection of any matter of policy by a majority vote, the minority will always be given the opportunity to speak to the opposition.

It requires a majority vote of the Assembly to depart in any significant way from the agenda during the Assembly.

**Calling the Question**
Calling the question brings debate to a halt while Assembly members decide whether to proceed directly to a vote (the question) or go on with the debate. A motion to call the question:
1 must be made in order at the microphone;
2 requires a second;
3 is not debatable; and,
4 requires a majority vote.

If the question is passed, debate ceases, and the Assembly members proceed immediately to vote on the issue before them. If the question is not passed, debate on the main issue resumes.

**Reconsideration**

A request to reconsider after the vote must be made by someone who voted *with the majority* and, after hearing minority opinions, wishes to change his or her vote.

1 Only a simple majority is required
2 No action may be reconsidered twice
3 If the majority votes to reconsider, *full debate*, pro and con, is resumed. (Assembly members are limited to discussion of *new* considerations of the question under debate.)

**Tabling A Motion**
Tabling a motion (postponing discussion to a future time):
1 requires a motion and a second;
2 is not debatable; and,
3 needs only a simple majority to pass.

**Tips, Hints, and Word of Caution**
*Full* discussion of a recommendation should take place *before* the vote. Premature actions (e.g., amending motions early in discussion or hastily calling the question) can divert attention from the subject at hand, thus confusing and/or delaying Assembly business.

Everyone is entitled to, and should, express his or her opinion. However, if your perspective has already been stated by someone else, it is not necessary to go to the microphone and say it again.

Remember, too, that saving "minority opinions" for after the vote, when there is no rebuttal, is another time-waster, for it can force the Assembly body to reconsider a question that might well have been decided the first time around if it had been thoroughly examined for all sides.

This proposal immediately supersedes all conflicting guidelines in effect at the time of its passage.

How the Southern Wisconsin Area 75 Assembly Operates
1997/03/23
That Area 75 adopt the document entitled *How the Southern Wisconsin Area 75 Assembly Operates* dated 1/05/97. This document will facilitate a more concise and productive assembly. (See Appendix - Attachment No. 6)

Special Needs Committee
1997/03/23
That Area 75 form and fund their own Special Needs Standing Committee. The purpose of the committee would be to carry a stronger message to persons who are blind or visually impaired; deaf or hearing impaired; chronically ill or homebound; and, those with limited reading skills; and, to help meet the needs of alcoholics with special needs. Cost to the Area: Estimate of funding required is unknown. Funding would come through the Area, which would likely become an ongoing expense.

Signer / Interpreter
1996/09/15

That the Area 75 Chairperson provide a signer/interpreter for the hearing impaired at Area 75 Agenda Planning and/or Pre-Conference Assembly meetings, when requested by Area 75 District Committee Member's with a 30-day advance notice prior to the said meeting.

Proposal Form
1996/03/24
That the Area 75 Proposal Form become a *required* format for submitting proposals at the Area 75 Agenda Planning meetings rather than a *suggested* format.

Chair Appointments
1995/Fall
Area 75 Chairperson to appoint persons to vacated Area 75 service positions (Alternate Secretary, Alternate Chairperson) with the approval of Area Officers.

Chair Financial Report
1995/Spring
At the close of the fiscal year, each committee chairperson reports on the funds their committee spent, with the report being as detailed as possible.

Conference Guidelines 5.5
1994/04/10
To not schedule the Area 75 Spring Conference during Mother's Day or the Memorial Day weekends.

Area Inventory
1993/03/28
For an Area Inventory to be taken at the non-election Fall Conference. [Note: Elections for Area 75 officers are conducted at the Fall Conference in even numbered years, so the Area 75 Inventory in this Assembly Action would be conducted at the Fall Conference in odd-numbered years.]

Not Incorporate
1992/09/13
That Area 75 go along with recommendations of the Ad Hoc Committee on Incorporation to continue as we have in the past and not incorporate.

Bridging the Gap 2.0
1992/09/13
To create a new Temporary Contact Service Committee (called Bridging The Gap) in Area 75 as of 1/1/93.

Ballots
1992/09/13
To accept a pre-printed ballot form to help speed up Area elections.

Assembly Action Update 1.0
1992/03/22
Area 75 Alternate Chairperson to keep the Procedures Manual (Assembly Actions) updated.

Minutes 3.0
1992/03/22
To read the minutes of the working part of the assemblies/meetings and not to read the Committee Reports.

Reports 3.0
1992/03/22
That any Alternate Area 75 Officer wishing to make a report would contact the Area Chairperson, who would put the report on the agenda.

Officer Expenses
1991/09/22
Motion passed to accept formula worked out for Area 75 Officers' expenses. (See, Appendix - Attachment No. 5)

Alt. Delegate Vote
1990/09/09
Motion passed to have the Alternate Delegate be a voting member of Area 75 per the Service Manual.

Assembly Schedule 3.0
1990/03/25
Motion passed to adopt the re-structured Agenda Planning Meeting.

**Restructure Area 75 Committee/Agenda Planning Meetings**
**(proposed 9/24/89, adopted 3/25/90)**

**PROPOSAL to Restructure Area 75 Committee Meetings**

A) That the Area Committee handle all A. A. Area 75 business not reserved to an Assembly, including, but not limited to, Assembly Agenda Planning.

B) That the Area Committee continues to meet twice a year, approximately six weeks after the Spring and Fall Conferences.

C) That a new location for the Area Committee Meetings be found, when if necessary, preferably in Madison or another centrally located city, to provide for more meeting rooms for Standing and AD HOC Committee Meetings in the morning and for a large meeting room for the afternoon General Session. (A school building could be appropriate for this).

D) That the morning of the day when the Area Committee meets be dedicated to meetings of the various Area Standing Committees: Corrections, Grapevine, P.I., Treatment, C.P.C., and Archives Committees. These would be chaired by the respective Chairpersons who would have set an agenda for their meetings and would allow for sharing of experience, strength and hope among interested service personnel.

E) That AD HOC Committees also be provided space to meet, if the wish, at the discretion of their Chairperson, would notify the Area Chairman in advance.

F) That space also be provided in the morning for a meeting of the elected Area Officers with the District Committee Members and Group Service Representatives to share what is happening in their Districts.

G) That the Area Committee meet formally as a Committee in the afternoon to receive reports presented by the Area Officers, the Committee Chairs, and from the morning informal sharing session. It will be up to the Area Committee to make necessary decisions and to establish the Agenda for the next Pre-Conference Assembly.

Report 2.0
1989/03/27
Suggested that when District Committee Members give their reports, they include the location of their Districts and the number of groups it contains.

Emergency Business
1988/08/21
Motion passed to conduct only emergency business at Spring and Fall Conference Assemblies. Delegate and Area Officers to decide.

Minutes 2.5
1987/11/15
All Area minutes mailed within 30 days after meeting.

Conference registration
1986/12/07 DCM and Standing Committee Meeting (Agenda Planning Meeting) New DCM's: Registering with Conference Secretary will help to facilitate Secretary's work.

Conference Schedule 1.0
1986/09/14
Suggestion made that to avoid a conflict of dates between the Sprint Conference in our Area and the April General Service Conference in New York, the Conference Committee can check the dates with the Delegate. The delegate receives the dates two (2) years in advance. The main purpose of the Spring Conference is for the delegate to give their report from the GSO conference to the assembly.

DCM and Chair Reports
1983/06/26 Area Committee Meeting
Motion: DCM's and Committee Members to present written reports. Carried.

Past Delegate and Past Trustees not voting 2.0
1981/09/13 Pre-Conference Assembly
Right to vote: Past Delegate and Past Trustees - Service Manual: They have a "voice" but no voting power.

Delegates Report
1980/05/03
Recommended: One hour at Spring Conference for Delegate's report.

Past Delegate and Past Trustees not voting 1.0
1977/04/03 Spring Conference, Madison
Past Delegate - voting powers: Has no voting powers. They act in advisory capacity only.

Minutes 2.0
1976/09/12 Fall Pre-Conference Assembly
Secretary to have a maximum of 30 days to prepare minutes.

Trustee at Conferences
1975/09/07 Fall Pre-Conference Assembly Meeting
1. Regional Trustee at Conferences: Always a guest. His/her expenses are paid by Area 75.

Assembly Schedule 1.0.
1975/05/11 Spring Conference, Burlington.
1. Motion: Have four Assemblies per year: two Pre-Conference Assemblies in Madison and the other two Conference Assemblies at the Conference site. Motion Carried.

Minutes 1.0
1975/04/12 Assembly Meeting
1. Requested: Tape-record business meeting to facilitate Secretary's job. Unanimously approved,but use of last names be omitted when transcribing the minutes. This policy to be adhered to for all publications - "Between Us" and other meetings.
2. Use of last names at Assembly Meetings: Use of last names at Assembly Meetings approved for better identification of one person to others present.
3. Motion: Assembly Fund and Assembly Page to distinguish and identify information pertaining to A. A. business. Motion Carried.

Reports to GSO
1974/10/12 Fall Conference, LaCrosse
Officer's Reports: Reports of all Officers in attendance at a meeting are sent to GSO.

Adopt AA Service manual
1974/06/08 1st Assembly Meeting - 23rd Spring Conference, Madison, Wisconsin Guidelines: Motion to adopt the Service Manual in it's entirety including future revisions as Guidelines for all Assembly business including Area and District business. Motion Carried.

3rd Legacy 2.0
1973/10/20 Fall Conference
Guidelines: Recommended and accepted: Third Legacy Procedures to be used in their entirety for Southern Wisconsin Area and A. A. Service Manual (Revised Edition) be used as Guidelines.

Delegate Voting
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin
1. Motion: Delegate to have one vote at Area Committee Meetings. Carried.

3rd Legacy 1.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin

2. Motion: Assembly to decide at Fall Conference whether Southern Wisconsin should follow 3rd Legacy Procedures. Carried.

Delegate Budget 1.0
1973/09/09 Pre-Conference Meeting, Madison, Wisconsin

3. Motion: Conference pay Delegate's expenses incurred while performing services. Motion carried.

**B. Area 75 Elections**

Ballots
1992/09/13
To accept a pre-printed ballot form to help speed up Area elections.

Alternate Elections
1991/03/24
Motion passed to elect alternate officers in separate elections, rather than runner-up taking the alternate role.

Delegate Election
1988/08/21
Voted to elect the Delegate from the entire Area each election as the Service Manual suggests, rather than alternating between Milwaukee and the rest of the Area. Effective fall of 1988.

Voting Cards
1987/03/29
Adopted use of colored cards to be given out to eligible voters at registration table at Pre-Conference Assemblies at which elections will be held.

Resignation Procedure
1981/09/13 Pre-Conference Meeting.
In the event of an Officer's resignation, an Alternate Chairperson would succeed the Officer resigning.
Election of an Alternate Chairperson proposed, since Conference has no Alternate. Service Manual to be guide for elections. Alternates for all Officers are recommended.

Election Timing
1980/05/03 Assembly Meeting.
Motion: Elections to take place at Fall Conference Assemblies. Motion Carried. [Note: Elections for Area 75 officers are conducted at the Fall Conf. in even-numbered years.]

Trustee
1976/09/12 Pre-Conference Assembly.
South Eastern Regional Trustee: Term 4 years. Qualifications in Service Manual to be read to Assembly.

Area Chair
1976/09/12 Pre-Conference Assembly.
Service Manual consulted to determine who presides at Area Committee Meetings: Chairman of District Committee persons acts as Chair of Assembly. An Assembly is any (7) meeting composed of Group Service Representatives and District Committee Members for the purpose of holding an election.

GSR
1976/09/12 Pre-Conference Assembly.
Election of Group Service Representatives: This is a group responsibility. It is the group member's conscience to determine who they elect.

Appointment of Standing Committee
1976/09/12 Pre-Conference Assembly.
People eligible are past and present Group Service Representatives and District Committee Members.
Incoming Area Chairperson appoints non-elective Standing Committee Chairpersons, with the exception of Grapevine, which goes to the outgoing Delegate. Area Committee Officers were elected at their meeting. (9/12/76)

DCMs
1976/03/28 Committee and Assembly Meeting.
Elections: All past and present Group Service Representatives eligible to serve as D.C.M. with one vote per group. Follow Service Manual Guidelines.

Election Procedures 3.0
1976/03/28 Committee and Assembly Meeting.
District Elections:
Suggested:
A) Eligible Group Service Representatives,
B) Past Group Service Representatives,
C) Present Group Service Representatives
Four to six years sobriety required. Group uniformity in elections stressed. All groups should follow the same election procedures.

Election Procedures 2.0
1976/03/28 Committee and Assembly Meeting.
Election of Delegate and Committee Officers: The election should be held early enough so that information is ready at Fall Conference.

Election Procedures 1.0
1974/10/12 Fall Conference.
Milwaukee districts 4 & 5 not eligible for Delegate as per previous adopted plan. Who votes?
Service Manual - Outgoing Group Service Representatives and Committee Members.
Election:
New York Delegate: Follow 3rd Legacy Procedures Page 31
Assembly Chairperson: Follow 3rd Legacy Procedures Page 45 Secretary:

Follow 3rd Legacy Procedures Page 46
Treasurer: Follow 3rd Legacy Procedures Page 47
Committee Members: Follow 3rd Legacy Procedures Page 43 (Appointed by Assembly Chair)

**C. Area 75 Newsletters DISCONTINUED 2001/03/04**

Area News Letter 9.0
2001/03/04
Discontinue the Area 75 Newsletter that was created by the 1992/09/13 Assembly Action.

Area News Letter 8.0
1992/09/13
That Area 75 publish the newsletter as proposed, and that the Newsletter Committee be advanced $400 seed money to begin publication.
Superseded: see, Ch.5 Sec.D 2000/03/04

Area News Letter 7.0
1992/03/22
To give $50 seed money to Brendon B. for the production of a sample newsletter for Area 75.

Area News Letter 6.0
1989/03/12
Motion carried to discontinue Southern Wisconsin Area Newsletter.
Motion carried to use existing newsletters for Area news.
Motion carried to refund subscription money in its entirety.

Area News Letter 5.0
1987/11/15
Motion passed to increase the Area Newsletter subscription to $3.00 a year.

Area News Letter 4.0
1987/03/29 Pre-Conference Assembly.
Publish quarterly. Subscription: $2.00. Needs input from District Committee Members and Committee Members.

Area News Letter 3.0
1986/12/07 Standing Committee Meeting.
1. Publish 4 times per year: March - June - Sept. - Dec. Information to be submitted at least one month prior [to publication of the next issue].
2. Recommended: Information from Districts - Service topics, District workshops, Area Chairman reports, Delegate reports, D.C.M. information from Districts. Support from all Districts is important.

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Area News Letter 2.0
1983/08/12 Pre-Conference Assembly.
AD HOC Committee on Newsletter: Suggested a Service oriented newsletter. By subscription only. Only 4 pages (two sheets). To contain only information pertaining to the entire Area. No listing of meetings, just reports, etc. Carried.

Area News Letter 1.0
1983/03/23 Pre-Conference Meeting.
Area Newsletter: It will continue to be published. Agreed.

Between Us 6.0
1978/10/14 Committee and Assembly Meeting
Motion: “Between Us” subscription to groups increased from $10 to $15 per year, for ten (10) copies each month. Groups requesting more than 10 copies will pay an additional $1.00 per year for each additional copy. Motion carried.

Between Us 5.0
1978/10/14 Committee and Assembly Meeting
Annual Package Deal will be:
$15.00 “Between Us” Subscription
$ 8.00 Delegates Fund
$ 2.00 Assembly Fund
$25.00 per year, per group (Effective 1/1/79)

Between Us 4.0
1978/10/14 Committee and Assembly Meeting
One copy per month to groups not supporting “Between Us”.

Between Us 3.0
1976/09/12 Pre-Conference Assembly Meeting
Requested contributions from groups:
$10.00 Annual “Between Us” contribution from groups
(Mailed as Educational material)
$ 8.00 New York Delegates Fund (for delegates expenses)
$ 2.00 Assembly Fund

Between Us 2.0
1975/04/12 Assembly Meeting.
Motion: Cut-off date for information and announcements [to be printed in the next issue of the ”Between Us” newsletter] the 20th of each month. Motion Carried. Group subscription: $10.00 per year. Individual subscription: $5.00 per year. Requested: Tape record business meetings to facilitate Secretary’s job. Unanimously approved,
but use of last names be omitted when transcribing the minutes. This policy to be adhered to
for all publications - “Between Us” and other meetings.

Minutes
1965/10/16 Secretary’s Meeting
Motion: Minutes of meeting to be sent to each group secretary with the “Between Us” mailing. Motion carried.

Between Us 1.0
1965/05/ 15 Spring Conference, Madison.
Motion: 50% of contribution to G.S.O. be retained for Southern Wisconsin “Between Us”

publication. Motion Carried.

**D. Area 75 Central / Intergroup Offices**

Central/Intergroup Office for literature at Conference
1994/09/25
The District hosting the Area 75 Spring/Fall Conference may choose which central/intergroup office is to provide A. A. literature sales at said conference.

Wheelchair Information
1993/09/19
To provide wheelchair accessibility information in meeting directories. [Editors Note: Since Area 75 has no responsibility for printing meeting directories, and no authority to dictate what gets printed in meeting directories, this Area 75 Assembly Action is really a suggestion to the Central/Intergroup Offices which do print those meeting directories.]

Excess Area funds
1990/03/25
Motion passed to accept the committee's recommendations for excess Area funds. It was based on what services each Central Office and Intergroup provide. Each year these will have to be re-evaluated. Letters must be received at least two weeks before the spring conference for re-evaluation by area officers. Motion was for basic proposal with the point system for disbursement.

Minutes
1986/12/07 DCM and Standing Committee Meeting
Incoming Area Chairman's Report (Scott J.): Minutes of Assembly Meetings should be sent to Central Office in Milwaukee and GSO for their respective archives records.

Area Funds 3.0
1982/09/29 Pre-Conference Assembly Meeting
Motion: Send Assembly Funds to Area Treasurer effective 1/1/83. (Formerly went to Milwaukee Central Office.) Motion carried.

Excess Funds
1979/10/29 Area Committee Meeting
Recommended: Treasurer release to Central Office excess funds payable to Central Office at end of each year rather than waiting for Spring Conference balancing of books. Approved.AA approved Literature

1978/04/09 Pre-Conference
Motion: A. A. literature be displayed separately from other literature. A. A. literature being the greater display. Central Office to be in charge of all literature sales. Motion carried.

Corrections Literature Fund 2.0
1975/05/11 Assembly Meeting, Burlington
Motion: Allocate $250 for Institution Literature with Lou of Milwaukee Central Office to be in charge of disbursement of literature. Carried.

Area Funds 2.0
1975/05/11 Assembly Meeting, Burlington
Motion: Split $1,120.96 between Milwaukee Central Office and GSO on a 70% - 30% basis. Carried.

Area Funds 1.0
1965/05/17
Motion: 50% of contribution to G.S.O. to be retained for Southern Wisconsin “Between Us” publication. Motion carried.

Bridging the Gap GSO
1998/09/13
That Area 75 request that a formal contact and/or standing committee be formed at GSO for Bridging The Gap (BTG). Motion passed: 60 in favor, 19 opposed.

Circle and the Triangle
1994/04/10
To send a letter to GSO expressing objection to the elimination of the Circle and Triangle graphic symbol from all A. A. Conference-approved literature.

GSO Move
1993/09/19
To initiate the necessary action, in accordance with the provisions of the proposed conference floor action of Area 27, to move GSO from New York.

Minutes 2.0
1986/12/07 DCM and Standing Committee Meeting
Incoming Area Chairman’s Report (Scott J.): Minutes of Assembly Meetings should be sent to Central Office in Milwaukee and GSO for their respective archives records.

Excess Funds
1975/05/11
Assembly Meeting, Burlington
Motion: Split $1,120.96 between Milwaukee Central Office and GSO on a 70%/30% basis. Carried.

Minutes 1.0
1974/10/12 Fall Conference, La Crosse
Officer’s Reports: Reports of all Officers in attendance at a meeting are sent to GSO.

Conference Funds 1.0
1963/10/18 Fall Conference, Kenosha
Motion: 30 days after a Conference, retain $500 in Conference Account. Contribute remainder to New York as Southern Wisconsin Conference contribution. Motion carried.

**B. World Services, Inc. in New York, New York**

A.A. For The Woman Pamphlet

2014/01/19;Madison, Wisconsin, Winter Service Assembly; non-emergency business That Area 75 support a request to the General Service Conference to request a revision is made to the pamphlet “A.A. For The Woman” which was last revised in 1986 to update some of the stories to be more relevant for a woman coming to A.A. today.

Military Veterans suffering from Alcoholism pamphlet.
2009/04/19
Request a new AA Conference Approved brochure or pamphlet for Military Veterans suffering from Alcoholism.

Labels
1996/03/24
That Area 75 send a formal, written request to AAWS suggesting the mass production of pre-printed labels for use inside the front cover of all Grapevine and AAWS literature for the purpose of encouraging the recycling of used or unwanted items through donation to local A. A. Archives or Central/Intergroup Offices.

Audio Cassette 2.0
1996/03/24
That Area 75 send a formal, written request to AAWS to develop an audio cassette tape album which consists of a reading of the book “Pass It On”.

Audio Cassette 1.0
1996/03/24
That Area 75 send a formal, written request to AAWS to develop an audio cassette tape album which consists of a reading of the book “Dr. Bob and the Good Old Timers”.

Big Book Pricing
1994/09/25
To send a letter to GSO recommending that all “Big Books” [the book Alcoholics Anonymous] be the same price (Braille, foreign language, large print, etc.).

Personal Stories
1994/09/25
To send a letter to GSO recommending printing a volume containing all personal stories from the first three (3) editions of the “Big Book” [the book Alcoholics Anonymous].

Circle and Triangle
1994/04/10
To send a letter to GSO expressing objection to the elimination of the Circle and Triangle graphic symbol from all A. A. Conference-approved literature.

**C. A. A. Grapevine, Inc. in New York, New York**

Large Print Grapevine
2003/09/14
That Area 75 propose, through the delegate, that the Grapevine office have a limited run of large print Grapevine magazines with the quantity and duration of the run to be determined by

the Grapevine staff.

Labels
1996/03/24
That Area 75 send a formal, written request to AAWS suggesting the mass production of pre-printed labels for use inside the front cover of all Grapevine and AAWS literature for the purpose of encouraging the recycling of used or unwanted items through donation to local AA Archives or Central/Intergroup Offices.